Clerk: Sarah Porter Phone: 07866695132 Email: <u>northwood.tinkersleypc@gmail.com</u> Web: <u>www.northwoodtinkersleypc.com</u>

Dear Councillor,

You are summoned to attend the Northwood & Tinkersley Parish Council Annual General and Ordinary meetings on Wednesday 31st May 2023 at 7.30pm in Rowsley Village Hall

24th May 2022

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting. Yours sincerely,

asal

Sarah Porter

ANNUAL GENERAL MEETING AGENDA

| | | Action Required |
|-----|--|--------------------|
| 1. | Election of Chair | Approval |
| 2. | Election of Vice-Chair | Approval |
| 3. | Councillor Vacancies | To discuss |
| 4. | Apologies for absence | To note |
| 5. | To confirm the Minutes of the Annual General Meeting held on 24 th May 2022 | Approval |
| 6. | Annual Audit Return | Approval |
| 7. | Accounts for the year 2022-2023 – Appendix 1 | Approval |
| 8. | Code of Conduct | Approval |
| 9. | Register of Interest Forms | To complete |
| 10. | AGM Closed move on to Council meeting | |

DATE OF NEXT AGM

• 22nd May 2024

Held at 7.30pm in Rowsley Village Hall

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Clerk: Sarah Porter Phone: 01629 732365 Email: <u>northwood.tinkersleypc@gmail.com</u> Web: <u>https://northwoodtinkersleypc.com</u>

ANNUAL GENERAL MEETING MINUTES

For the meeting on 24th May 2022 at Rowsley Village Hall

| Councillors: | Sharlaine Fincham Janet Iles | Tessa Lindebaum Chris Ragg | Apologies: | Cllr Susan Hobson (DCC) PCSO Anthony Boswell (Police) |
|--------------|--|-------------------------------|------------|--|
| Others: | David Hempshall Cllr Matthew Buckler (DDDC) | Colin Wragg Sarah Porter | | |

- 1. Election of Chair Cllr Janet Iles nominated Cllr Sharlaine Fincham and Cllr Colin Wragg seconded. This was unanimously approved.
- 2. Election of Vice-Chair Cllr Chris Ragg nominated Cllr David Hempshall and Cllr Colin Wragg seconded. This was unanimously approved.
- 3. Apologies for absence were received from Cllr Susan Hobson and PCSO Anthony Boswell (Police).
- 4. The Minutes of the Annual General Meeting held on 19th May 2021 were approved.
- 5. Annual Audit Return and risk assessment was approved.
- 6. Accounts for the year 2021-2022 were approved:

| | NatWest | NatWest | Summary |
|--------------------------------------|-----------|----------|-----------|
| | Current | Reserve | |
| | £ | £ | £ |
| Bal b/fwd current A/C 1st April 2021 | 5,106.38 | 3,018.48 | 8,124.86 |
| plus : receipts | 5,577.35 | 0.30 | 5,577.65 |
| less : payments | -4,449.22 | | -4,449.22 |
| unpresented items | 0.00 | | 0.00 |
| | | | |
| | 6,234.51 | 3,018.78 | 9,253.29 |
| | | | |
| Unpresented chqs | 0.00 | 0.00 | 0.00 |
| Unpresented receipts | 0.00 | 0.00 | 0.00 |
| | | | |
| Balance | 6,234.51 | 3,018.78 | 9,253.29 |
| | | | |
| | | | |
| Current A/C - 06/04/22 | 6,234.51 | | 6,234.51 |
| Deposit A/C - 06/04/22 | 0.00 | 3,018.78 | 3,018.78 |
| | 6,234.51 | 3,018.78 | 9,253.29 |

- 7. Code of Conduct was approved
- 8. Register of Interest Forms need to be completing
- 9. AGM Closed moved on to Council meeting

DATE OF NEXT AGM – Wednesday 18th May 2022 at 7.30pm

Clerk

Action Required

All

Bank Rec. As at 30th March 2023

| | | NatWest Current | NatWest Reserve | Summary |
|-------------|---------------------------------------|--------------------|--------------------|-----------|
| | | £ | £ | £ |
| Cash Book : | Bal b/fwd current A/C 1st April 2022 | 6,234.51 | 3,018.78 | 9,253.29 |
| | plus : receipts | 5,674.16 | 5,033.27 | 10,707.43 |
| | less : payments | -8,780.60 | -286.59 | -9,067.19 |
| | unpresented items | 0.00 | | 0.00 |
| | | 3,128.07 | 7,765.46 | 10,893.53 |
| | Unpresented chqs | 0.00 | 0.00 | 0.00 |
| | Unpresented receipts | 0.00 | 0.00 | 0.00 |
| | Balance | 3,128.07 | 7,765.46 | 10,893.53 |
| Bank : | Current A/C - 30/03/23 | 3,128.07 | | 3,128.07 |
| Dank . | Deposit A/C - 30/03/23 | 0.00 | 7,765.46 | 7,765.46 |
| | | 3,128.07 | 7,765.46 | 10,893.53 |
| | difference | 0.00 | 0.00 | 0.00 |
| | Signed by Responsible Finance Officer | | Date | |

Date

Signed by Chairman

0.00

| NORTHWOOD&TINK | ERSLEY PARISH COUNCIL | Yea | r to Date at 30/0 | 03/23 | Fu | Full Year Projection | | | | |
|-----------------------------|---|---------------|-------------------|------------|-----------|----------------------|------------|--|--|--|
| RECEIPTS & PAYME | NTS ACCOUNT 2022 - 2023 | | 12 | | | | | | | |
| Date | 30th March 2023 | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference | | | |
| Month | 12 | To Date | To Date | £ | Projected | For Year | £ | | | |
| PAYMENTS | Administration | | | | | | | | | |
| PATIVIENTS | Clerk's salary | 2,324.40 | 2,500.00 | 175.60 | 2,500.00 | 2,500.00 | 0.00 | | | |
| | Clerk's expenses and home office contribution | 2,324.40 | 2,500.00 | 0.00 | 2,300.00 | 2,500.00 | 0.00 | | | |
| | Training | 0.00 | 120.00 | 120.00 | 120.00 | 120.00 | 0.00 | | | |
| | Audit fees | 47.25 | 50.00 | 2.75 | 50.00 | 50.00 | 0.00 | | | |
| | Room hire | 300.00 | 210.00 | (90.00) | 210.00 | 210.00 | 0.00 | | | |
| | Subscription | 0.00 | 35.00 | 35.00 | 35.00 | 35.00 | 0.00 | | | |
| | Website maintenance | 19.83 | 200.00 | 180,17 | 200.00 | 200,00 | 0.00 | | | |
| | Insurance | 373.93 | 400.00 | 26.07 | 400.00 | 400.00 | 0.00 | | | |
| | Stationery, Printing and Adverts | 163.27 | 100.00 | (63.27) | 100.00 | 100.00 | 0.00 | | | |
| | | 3,428.68 | 3,815.00 | 386.32 | 3,815.00 | 3,815.00 | 0.00 | | | |
| | Playing Field | 0,420.00 | 0,010.00 | 000.02 | 0,010.00 | 0,010.00 | 0.00 | | | |
| | Maintenance | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 | 0.00 | | | |
| | Safety Inspection | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 | 0.00 | | | |
| | Grass cut | 0.00 | 150.00 | 150.00 | 150.00 | 150.00 | 0.00 | | | |
| | Wildflower maintenance | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 | 0.00 | | | |
| | | 0.00 | 550.00 | 550.00 | 550.00 | 550.00 | 0.00 | | | |
| | | 0.00 | 550.00 | 550.00 | 550.00 | 550.00 | 0.00 | | | |
| | Misc Bench - maintenance | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 | 0.00 | | | |
| | Grit Bins and salt refills | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 0.00 | 0.00 | | | |
| | | 0.00 | | 0.00 | | | 0.00 | | | |
| | Footpaths | 400.00 | 400.00 | 0.00 | 400.00 | 400.00 | 0.00 | | | |
| | Bus Shelter and Defib | 3.01 | 100.00 | 96.99 | 100.00 | 100.00 | 0.00 | | | |
| | Donations | 5,048.00 | 100.00 | (4,948.00) | 100.00 | 100.00 | 0.00 | | | |
| | Election Costs | 0.00 5,451.01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| | | 5,451.01 | 1,100.00 | (4,351.01) | 1,100.00 | 1,100.00 | 0.00 | | | |
| | Projects | 0.00 | 0.000.00 | 0.000.00 | 0.000.00 | 0.000.00 | 0.00 | | | |
| | Projects | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00 | | | |
| | | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00 | | | |
| | S137 Grants | | | 10.07 | | | | | | |
| | S137 grants | 186.73 | 200.00 | 13.27 | 200.00 | 200.00 | 0.00 | | | |
| | | 186.73 | 200.00 | 13.27 | 200.00 | 200.00 | 0.00 | | | |
| | Total Payments | 9,066.42 | 5,665.00 | (3,401.42) | 5,665.00 | 5,665.00 | 0.00 | | | |
| | VAT | 0.77 | 0.00 | (0.77) | 50.00 | 50.00 | 0.00 | | | |
| | | 0.77 | | (0.77) | | 50.00 | 0.00 | | | |
| | Total Payments after VAT | 9,067.19 | 5,665.00 | (3,402.19) | 5,715.00 | 5,715.00 | 0.00 | | | |
| | | | 5 1 10 | 5.4 | | | 5.4 | | | |
| RECEIPTS | | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference | | | |
| | | To Date | To Date | £ | Projected | For Year | £ | | | |
| | Bank Interest | 33.27 | 2.00 | 31.27 | 2.00 | 2.00 | 0.00 | | | |
| | Grant | 625.00 | 300.00 | 325.00 | 300.00 | 300.00 | 0.00 | | | |
| | Minor Maintenance Grant | 0.00 | 385.00 | (385.00) | 385.00 | 385.00 | 0.00 | | | |
| | Misc | 5,000.16 | 0.00 | 5,000.16 | 0.00 | 0.00 | 0.00 | | | |
| | Vat | 0.00 | 50.00 | (50.00) | 50.00 | 50.00 | 0.00 | | | |
| | Total Receipts before precept | 5,658.43 | 737.00 | 4,921.43 | 737.00 | 737.00 | 0.00 | | | |
| | | 3,030.43 | 131.00 | 4,521.43 | 737.00 | 131.00 | 0.00 | | | |
| | Precept | 5,049.00 | 5,049.00 | 0.00 | 5,049.00 | 5,049.00 | 0.00 | | | |
| | | | | | | | | | | |
| | | 10,707.43 | 5,786.00 | 4,921.43 | 5,786.00 | 5,786.00 | 0.00 | | | |
| | | 1,640.24 | 121.00 | 1,519.24 | 71.00 | 71.00 | 0.00 | | | |
| | | 1,040.24 | 121.00 | 1,313.24 | 71.00 | 11.00 | 0.00 | | | |

:

NORTHWOOD&TINKERSLEY PARISH COUNCIL PAYMENTS 2022 - 2023

| TOTAL | By Item | 7,715.00 | 175.95 | 133.00 | 175.95 | 2 19.45 | 30.00 | 47.25 | 186.73 | 5 3.16 | 5,000.00 | 175.95 | 200.00 | 48.00 | 175.95 | 60.00 | 175.95 | 373.93 | 35.00 | 175.95 | 60.00 | 200.00 | 60.00 | 175.95 | 120.00 | 175.95 | 100.00 | 190.95 | 30.00 | 190.95 | 30.00 | 18.24 | 19.83 | 190.95 | 91.20 | 190.95 | 30.00 | 0.00 | 0.00 | 0.00 | 0.0 |
|------------------------|---|-----------|------------------|------------------|------------------|---------------------|-----------------------------|----------------|-----------------------|------------|--------------------------------------|------------------|------------------------------|--------------------------|------------------|-----------------------------|------------------|-----------------------|------------|------------------|-----------------------------|------------------------------|-----------------------------|------------------|---------------------|------------------|------------------|------------------|-----------------------------|------------------|-----------------------------|-----------------------|---------------------------|------------------|-----------------|------------------|-----------------------------|------|------|------|------|
| VAT | | 50.00 | | | | 0.62 | | | | 0.15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | By Category | 7,665.00 | 175,95 | 133.00 | 175.95 | 18.83 | 30.00 | 47.25 | 186.73 | 3.01 | 5,000.00 | 175.95 | 200.00 | 48.00 | 175.95 | 60.00 | 175.95 | 373.93 | 35.00 | 175.95 | 60.00 | 200.00 | 60.00 | 175.95 | 120.00 | 175.95 | 100.00 | 190.95 | 30.00 | 190.95 | 30.00 | 18.24 | 19.83 | 190.95 | 91.20 | 190.95 | 30.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| DONATIONS | S137 | 200.00 | 200.00 | | | | | | 186.73 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PROJECTS 1 | | 2,000.00 | 2,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| - | Election | 0.00 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Donations | 100.00 | 100.00 | | | | | | | | 5,000.00 | | | 48.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| IEOUS | Bus Shelter [and Defib | 100.00 | 100.00 | | | | | | | 3.01 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MISCELLANEOUS | Footpaths Bu | 400.00 | - | | | | | | | | | | 200.00 | | | | | | | | | 200.00 | | | | | | | | | | | | | | | | | | | |
| | Grit Bins & Fo Salt | 0.00 | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 500.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Wildflower Bench maintenance Maintenance | 100.00 | + | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Grass cutting Wi | | 150.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PLAYING FIELD | Safety Gras Inspection | 100.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Aaintenance S | 200.00 | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | ny. h and | 8 | 100.00 | | | 18.83 | | | | | | | | | | | | | 35.00 | | | | | | | | | | | | | 18.24 | | | 91.20 | | | | | | |
| | Insurance Statione Printing Adverts | | 400.00 | | | | | | | | | | | | | | | 373.93 | | | | | | | | | | | | | | | | | | | | | | | |
| | Website Ins | 200.00 40 | _ | | | | | | | | | | | | | | | | | | | | | | | 19 83 | | | | | | | | | | | | | | | |
| | Subs We | 35.00 20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| VISTRATION | oom Hire S | | 210.00 | | | | 30.00 | | | | | | | | | 60.00 | | | | | 60.00 | | 60.00 | | | | | | 30.00 | | 30.00 | | | | | | 30.00 | | | | |
| ADMIN | Audit Fees Roc | | 50.00 | | | | | 47.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Training Aud | | 120.00 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Clerk's Tr Expenses | | 200.00 | 100.00 | | | | | | | | | | | | | | | | | | | | | | | 100.00 | | | | | | | | | | | | | | |
| | Clerk's Salary Cl Exp | | 175.95 | 33.00 | 175.95 | | | | | | | 175.95 | | | 175.95 | | 175.95 | | | 175.95 | | | | 175.95 | 120.00 | 175.95 | | 190.95 | | 190.95 | | | | 190.95 | | 190.95 | | | | | |
| | - | | 22 | 20/04/2022 | 24/05/2022 | 24/05/2022 | 24/05/2022 | 24/05/2022 | 24/05/2022 | 24/05/2022 | 11/07/2022 | 11/07/2022 | 11/07/2022 | 11/07/2022 | 05/10/2022 | 05/10/2022 | 05/10/2022 | 05/10/2022 | 05/10/2022 | 05/10/2022 | 05/10/2022 | 05/10/2022 | 05/10/2022 | 07/12/2022 | 07/12/2022 | 07/12/2022 | 25/01/2023 | 25/01/2023 | 25/01/2023 | 25/01/2023 | 25/01/2023 | 25/01/2023 | 25/01/2023 | 22/03/2022 | 22/03/2023 | 22/03/2022 | 24/05/2023 | | | | |
| Meeting | Approva | Budget | Revised | | | | | | | | | | | | - | | | | | | _ | | | | | | | | | | | | | | | | | - | | | |
| Cleared | Account | | 20/04/2022 | 21/04/2022 | 20/05/2022 | 30/05/2022 | 30/05/2022 | 30/05/2022 | 30/05/2022 | 30/05/2022 | 30/05/2022 | 20/06/2022 | 18/07/2022 | 18/07/2022 | 20/07/2022 | 04/08/2022 | 22/08/2022 | 16/09/2022 | 16/09/2022 | 20/09/2022 | 29/09/2022 | 06/10/2022 | 06/10/2022 | 20/10/2022 | 18/11/2022 | 21/11/2022 | 19/12/2022 | 20/12/2022 | 29/12/2022 | 20/01/2023 | 27/01/2023 | 27/01/2023 | 27/01/2023 | 20/02/2023 | 22/03/2023 | 20/03/2023 | 30/03/2023 | | | | |
| 0 | ¥ | | L | | | | 9, | | | | reserve acc | | ths | | | 92 | | | | | . е, | ths | ê | | | | | | e, | | 9, | | | | | | ę | | | | |
| tails | | | Terk | Jerk | Sterk | rinting | Rowsley Village Hall - Hire | udit | all - Jubilee | | Transfer from deposit to reserve acc | Slerk | William Brindley - Footpaths | British Legion - Poppies | Slerk | Rowsley Village Hall - Hire | Clerk | nsurance | | Jerk | Rowsley Village Hall - Hire | William Brindley - Footpaths | Rowsley Village Hall - Hire | Jerk | lack pay | Jerk | Clerk | Slerk | Rowsley Village Hall - Hire | Clerk | Rowsley Village Hall - Hire | lews letter | S Porter - Website domain | Jerk | tiser | Clerk | Rowsley Village Hall - Hire | | | | |
| Cheque Paid To/Details | | | S Porter - Clerk | S Porter - Clerk | S Porter - Clerk | S Porter - Printing | Rowsley Vil | B Wood - Audit | D Hempshall - Jubilee | npower | Transfer fro | S Porter - Clerk | William Brir. | British Legiu | S Porter - Clerk | Rowsley Vil. | S Porter - Clerk | Gallagher - Insurance | 00 | S Porter - Clerk | Rowsley Vil. | William Brin | Rowsley Vil. | S Porter - Clerk | S Porter - Back pay | S Porter - Clerk | S Porter - Clerk | S Porter - Clerk | Rowsley VII. | S Porter - Clerk | Rowsley Vil. | S Porter - Newsletter | S Porter - W | S Porter - Clerk | Peak Advertiser | S Porter - Clerk | Rowsley Vil. | | | | |
| Cheque | | | so | EP | So | Ш | Ш | ۵ | Ш | Ш | 9 | Εb | Ш | đ | đ | Ш | so | Ш | 00 | so | Ш | d. | đ | Ш | đ | đ | EP | ط | đ | В | Εb | Ш | Ш | EP | EP | đ | Ш | | | | _ |
| DATE | | | 20/04/2022 | 21/04/2022 | 20/05/2022 | 30/05/2022 | 30/05/2022 | 30/05/2022 | 30/05/2022 | 30/05/2022 | 30/05/2022 | 20/06/2022 | 16/07/2022 | 16/07/2022 | 20/07/2022 | 03/08/2022 | 22/08/2022 | 16/09/2022 | 16/09/2022 | 20/09/2022 | 29/09/2022 | 05/10/2022 | 05/10/2022 | 20/10/2022 | 18/11/2022 | 20/11/2022 | 19/12/2022 | 20/12/2022 | 29/12/2022 | 20/01/2023 | 26/01/2023 | 26/01/2023 | 26/01/2023 | 20/02/2023 | 22/02/2023 | 20/03/2023 | 30/03/2023 | | | | |

10,707.43 5,786.00 5,786.00 0.28 0.64 0.16 4.45 5.09 5.43 5.35 6.59 0.61 0.70 1.40 2.52 125.00 00.00 5,049.00 0.21 500.00 5,000.00 TOTAL *0.00* 50.00 50.00 VAT 00.0 00.0 0.16 5,000.16 5,000.00 Misc *0.00* 385.00 385.00 Maintenance Minor Grant Account Interest Reserve 1.40 4.45 5.09 5.43 5.35 6.59 33.27 2.00 2.00 0.21 0.28 0.64 0.70 2.52 0.61 *0.00* 0.00 0.00 Account Current Interest *625.00* 300.00 300.00 500.00 125.00 Grant *5,049.00* 5,049.00 5,049.00 5,049.00 Precept Totals 30/05/2022 31/05/2022 30/06/2022 29/07/2022 31/08/2022 25/10/2022 30/09/2022 31/10/2022 30/11/2022 28/12/2022 31/12/2022 31/01/2023 28/02/2023 31/03/2023 Budget Revised Budget 29/04/2022 29/04/2022 10/05/2022 Cleared account 24/05/2022 07/12/2022 24/05/2023 24/05/2022 24/05/2022 11/07/2022 05/10/2022 05/10/2022 05/10/2022 05/10/2022 25/01/2023 25/01/2023 25/01/2023 22/03/2023 22/03/2023 11/07/2022 05/10/2022 Meeting Payment Cheque BACS Transfer from deposit to BACS Natwest Natwest Natwest Natwest Natwest Received from Natwest DDDC Natwest Natwest Natwest DDDC Natwest Natwest Natwest DDDC reserve EON **RECEIPTS 2022 - 2023** 30/05/2022 31/05/2022 30/06/2022 22/04/2022 29/04/2022 29/04/2022 29/07/2022 30/09/2022 31/10/2022 30/11/2022 31/01/2023 28/02/2023 31/03/2023 31/08/2022 21/09/2022 28/12/2022 31/12/2022 Date

Receipts

NORTHWOOD&TINKERSLEY PARISH COUNCIL

. .

10,707.43

00.00

5,000.16

00.00

33.27

00.00

625.00

5,049.00

Clerk: Sarah Porter Phone: 01629 312168

Email: northwood.tinkersleypc@gmail.com Web: www.northwoodtinkersleypc.com

24th May 2023

Dear Councillor,

You are summoned to attend the Northwood & Tinkersley Parish Council Ordinary meeting on Wednesday 31st May 2023 after the Annual General Meeting in Rowsley Village Hall.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting. Yours sincerely,

Sasal

Sarah Porter

<u>AGENDA</u>

| | PART 1 – NON CONFIDENTIAL ITEMS | |
|----|---|--|
| 1. | Apologies for absence | Report / Action Required To note |
| 2. | Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest Please Note: a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. | Public speaking A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter. b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. | To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item Item no y. This item title will then be the item to be discussed with press and public excluded" | |
| 5. | To approve the Minutes of the Meetings held on 25th January 2023 | To approve |
| 6. | Matters Arising (non decision making): Playing Field Planning applications Finance Correspondence actioned as agreed. Bin stickers ordered Safer Neighbourhood Team looking to support speeding issues but limited due to National speed limit Grit bins Clerk appointment | Agenda Item 8 Agenda Item 7 Agenda Item 9 To note Agenda Item 12 |
| 7. | Planning Applications: New - None Existing - 22/01400/FUL- Change of use to hand car wash and valet service with associated drainage operations A6 Truck Stop, Dale Road Filling Station, Dale Road, North Darley Dale - Concern over run off from the cleaning of cars and queuing on to the A6 - pending 22/00772/OUT - Appeal for Outline planning consent for the erection of 1no. dwellinghouse with approval being sought for access at Land Opposite The Homestead Whitworth Road, Darley Dale - Refused | To note To note |

| | 23/00039/FUL - Replacement of conservatory with orangery and kitchen extension at Sycamore Cottage, Lumb Lane, Darley Dale, Matlock, Derbyshire – Permitted with conditions 22/01324/FUL, Single storey rear extension at 60 Northwood Lane Darley Dale Matlock Derbyshire DE4 2HR – Permitted with conditions | To note |
|-----|---|---|
| 8. | Playing Field, defibrillator, and footpaths: • Biodiversity project – • Cultivation licence • Mowing changes in discussion with DDDC • Timeline for the project | Update |
| 9. | Finance and Audit Accounts to 17th May 2023 – Appendix A S137 requests – None New expenditure to approve: Electronic payment – Audit - £62.25 Expenditure to note: Standing order – Clerk pay - £190.95 per month Electronic payment – DALC - £409.09 | To note To note To approve To note |
| | Electronic payment - Hall hire - £30 Electronic payment - Defib electricity - £7.37 Electronic payment - Bin stickers - £119 Electronic payment - Defib pads - £71.94 (VAT £11.99) New income to note - Interest - £12.65 (March and April) Precept - £5049 | To note |
| 10. | Correspondence – • Derbyshire warding launch • Peak District National Park Local Plan Review Minerals Topic Paper | To discuss To discuss |
| 11. | Appointment of a new Clerk Welcome Dawn Ward Start date and end date of previous Clerk Home office contribution | To discuss |
| 12. | Feedback from Meetings and Training – None | |
| 13. | For information – Bus shelter lights reported | To note |
| 14. | Reading (circulated by email): Planning notices Peak Park Authority Press Releases Derbyshire County Council Community News and Press Releases Derbyshire Dales District Council Press Releases Police Alerts | All to be read |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm at Rowsley Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- •
- 26th July 2023 26th September 2023 22nd November 2023 ٠
- •

Clerk: Sarah Porter

Phone: 01629 312168 Email: <u>northwood.tinkersleypc@gmail.com</u> Web: <u>https://northwoodtinkersleypc.com</u>

MINUTES

For the meeting held on 22nd March 2023 at Rowsley Village Hall

| Councillors: | Tessa Lindebaum David Hempshall Janet Iles | Chris Ragg Colin Wragg | Apologies: | Cllr Sharlaine Fincham Cllr Susan Hobson (DCC) PCSO Anthony Boswell (Police) |
|--------------|--|---------------------------|------------|--|
| Others: | Cllr Matthew Buckler (DDDC) John Verdicchio | Sarah Porter | | |

1. Apologies for absence were received from Cllr Sharlaine Fincham, Cllr Susan Hobson (DCC) and PCSO Anthony Boswell (Police).

- 2. There were no declaration of interests.
- 3. Public speaking:
 - Clir Matt Buckler -
 - $\circ~$ Thanked the Parish Council for their support during his term of office. The Parish Council thanked him and wished him well with his election campaign.
 - Cllr David Hempshall
 - Volunteering with Darley Dale Community Volunteer Group and been tidying up footpaths. Worked on the White Peak Loop. Would like to suggest some footpaths in Northwood and Tinkersley to work on. This was supported.
 - Would like to look at building a relationship with Darley Dale Town Council. It was suggested a meeting between all the Councillors is arranged after the elections. Clerk
- 4. There were no items to be taken with the public excluded.
- 5. The Minutes of the Meetings held on 25th January 2023 were approved.
- 6. Matters Arising (non decision making):
 - Playing Field was discussed under Item 8
 - Planning applications were discussed under Item 7
 - Finance was discussed under Item 9
 - Correspondence actioned as agreed.
 - Clerk appointment was discussed under Item 12
 - King's Coronation:
 - no response from any parishioners. It was agreed to hold an informal picnic on the Playing Field on Sunday 7th May from 12.30. The clerk will produce a Clerk poster and circulate it for comments. It was also suggested that residents could decorate their houses.
 - Time capsule items could be gathered at the picnic and this will go on the Clerk poster.
- 7. Planning Applications:
 - Rural designation 26th January 2023 SECTION 157 HOUSING ACT 1985 RURAL AREA DESIGNATION: AFFORDABLE HOUSING POLICY IMPLICATIONS The rural parishes outside the main built areas of Matlock, Ashbourne and Wirksworth have been designated as Rural Areas under s157 of the Housing Act 1985. This includes Northwood and Tinkersley Parish
 - New
 - 22/01400/FUL- Change of use to hand car wash and valet service with associated drainage operations.- A6 Truck Stop, Dale Road Filling Station, Dale Road, North Darley Dale Concern over run off from the cleaning of cars and queuing on to the Clerk A6
 - New Commented via email:
 - 22/01353/OUT Outline planning consent for the erection of 1no. dwellinghouse with approval being sought for access (Resubmission 22/00772/OUT) at Land Opposite The Homestead Whitworth Road, Darley Dale - Refused
 - 22/00772/OUT Appeal for Outline planning consent for the erection of 1no. dwellinghouse with approval being sought for access at Land Opposite The Homestead Whitworth Road, Darley Dale
 - Existing
 - 23/00039/FUL Replacement of conservatory with orangery and kitchen extension at Sycamore Cottage, Lumb Lane, Darley Dale, Matlock, Derbyshire –
 - 22/01324/FUL, Single storey rear extension at 60 Northwood Lane Darley Dale Matlock Derbyshire DE4 2HR – Granted conditionally
 - $_{\odot}$ 22/00529/FUL Erection of 1. No dwellinghouse North Park Farm, Whitworth Road, Darley Dale Granted conditionally

Signed:.....

Dated:....

1

Report / Action Required

Cllr

Hempshall

- 8. Playing Field, defibrillator, and footpaths:
 - Defibrillator Needs new pads at the end of April. Clerk to sort.
 - Biodiversity project
 - Cultivation licence Talking to DDDC about the details. There was a discussion about The Avenue ownership and surfacing.
 - Mowing changes in discussion with DDDC
 - Timeline for the project no comments
- 9. Finance and Audit
 - Accounts to 10th February 2023 were noted
 - S137 requests None
 - New expenditure approved None
 - Expenditure noted:
 - Standing order Clerk pay £190.95 per month
 - Peak Advertiser £182.40
 - New income noted -
 - Interest £5.43 (January) and £5.35 (February)
- 10. Correspondence -
 - Hedgehog Highway Project Agreed not to partake in this as a rural area. Clerk
 - Dalc membership Agreed unanimously to join with the training included at £409.09. Clerk
 20's Plenty Workshop for Derbyshire Campaign discussed, and it was agreed to look at buying some bin stickers to encourage slowing down. These will be available (for free) for Clerk anyone in the Parish, and will be available at the Coronation picnic
 - Clerk will also look at logging the Parish with CREST
 - Catastrophic bleed kits Agreed not to purchase for the Parish
 - Gritting on Carlton Avenue There is a bin on Calton Avenue. Councillors to check.
 - Ombudsman complaint findings were noted
- 11. Appointment of a new Clerk
 - 2 expressions of interest but no applicants. Clerk to go back for feedback.
 - Dalc can help with recruitment and providing a locum clerk
 - Clerk will stay until May meeting and complete the end of year audit
- 12. Feedback from Meetings and Training -
 - Wildflower Forum 21st March Cllr Lindebaum found this very interesting and it bought together a number of bodies to start better partnership working. There is a balance between developing more wildflower verges and safety. There is one policy for managing verges across the whole of DDDC despite the different verges in the area.
- 13. For information Bus shelter lights reported but still not fixed.
- 14. Reading (circulated by email):
 - Darley Hillside Residents Association Update 17 February 2023
 - Planning notices
 - Peak Park Authority Press Releases
 - Derbyshire County Council Community News and Press Releases
 - Derbyshire Dales District Council Press Releases
 - Police Alerts

<u>DATES OF FUTURE MEETINGS</u> - All meetings held at 7.30pm in Rowsley Village Hall due to Covid restrictions - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND -

- 24th May 2023
- 26th July 2023
- 27th September 2023
- 22nd November 2023

Clerk

Clerk

Clerk

Clerk

Councillors

Bank Rec. As at 17th May 2023

| | | NatWest Current | NatWest Reserve | Summary |
|-------------|---------------------------------------|--------------------|--------------------|-----------|
| | | £ | £ | £ |
| Cash Book : | Bal b/fwd current A/C 1st April 2023 | 3,128.07 | 7,765.46 | 10,893.53 |
| | plus : receipts | 5,049.00 | 6.06 | 5,055.06 |
| | less : payments | -798.35 | 0.00 | -798.35 |
| | unpresented items | 0.00 | 0.00 | 0.00 |
| | | 7,378.72 | 7,771.52 | 15,150.24 |
| | Unpresented chqs | 0.00 | 0.00 | 0.00 |
| | Unpresented receipts | 0.00 | 0.00 | 0.00 |
| | Balance | 7,378.72 | 7,771.52 | 15,150.24 |
| Bank : | Current A/C - 01/05/23 | 7,378.72 | | 7,378.72 |
| | Deposit A/C - 01/05/23 | 0.00 | 7,771.52 | 7,771.52 |
| | | 7,378.72 | 7,771.52 | 15,150.24 |
| | difference | 0.00 | 0.00 | 0.00 |
| | Signed by Responsible Finance Officer | | Date | |

Date

Signed by Chairman

0.00

| | KERSLEY PARISH COUNCIL | Monthly Brig | gel Bladiddine | 5/23 | Fu | II Year Projectio | า |
|-----------------|---|--------------|----------------|-------------|-----------|-------------------|------------|
| RECEIPTS & PAYM | ENTS ACCOUNT 2023 - 2024 | | 1 | | | | |
| Date | 17th May 2023 | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference |
| Month | 1 | To Date | To Date | £ | Projected | For Year | £ |
| PAYMENTS | Administration | | | | | | |
| | Clerk's salary | 190.95 | 208.33 | 17.38 | 2,500.00 | 2,500.00 | 0.00 |
| | Clerk's expenses and home office contribution | 0.00 | 16.67 | 16.67 | 200.00 | 200.00 | 0.00 |
| | Training | 0.00 | 10.00 | 10.00 | 120.00 | 120.00 | 0.00 |
| | Audit fees | 0.00 | 4.17 | 4.17 | 50.00 | 50.00 | 0.00 |
| | Room hire | 0.00 | 17.50 | 17.50 | 210.00 | 210.00 | 0.00 |
| | Subscription | 409.09 | 2.92 | (406.17) | 35.00 | 35.00 | 0.00 |
| | Website maintenance | 0.00 | 16.67 | 16.67 | 200.00 | 200.00 | 0.00 |
| | Insurance | 0.00 | 33.33 | 33.33 | 400.00 | 400.00 | 0.00 |
| | Stationery, Printing and Adverts | 119.00 | 8.33 | (110.67) | 100.00 | 100.00 | 0.00 |
| | | 719.04 | 317.92 | (401.12) | 3,815.00 | 3,815.00 | 0.00 |
| | Playing Field | | | | | , | |
| | Maintenance | 0.00 | 16.67 | 16.67 | 200.00 | 200.00 | 0.00 |
| | Safety Inspection | 0.00 | 8.33 | 8,33 | 100.00 | 100.00 | 0.00 |
| | Grass cut | 0.00 | 12.50 | 12,50 | 150,00 | 150.00 | 0.00 |
| | Wildflower maintenance | 0.00 | 8.33 | 8.33 | 100.00 | 100.00 | 0.00 |
| | | 0.00 | 45.83 | 45.83 | 550.00 | 550.00 | 0.00 |
| | Misc | 0.00 | 10100 | 10100 | 000100 | 000.00 | 0.00 |
| | Bench - maintenance | 0.00 | 41.67 | 41.67 | 500.00 | 500.00 | 0.00 |
| | Grit Bins and salt refills | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Footpaths | 0.00 | 33.33 | 33.33 | 400.00 | 400.00 | 0.00 |
| | Bus Shelter and Defib | 79.31 | 8.33 | (70.98) | 100.00 | 100.00 | 0.00 |
| | Donations | 0.00 | 8.33 | 8.33 | 100.00 | 100.00 | 0.00 |
| | Election Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Election Costs | 79.31 | 91.67 | 12.36 | 1,100.00 | 1,100.00 | 0.00 |
| | Projects | 70.01 | 01.07 | 12.00 | 1,100.00 | 1,100.00 | 0.00 |
| | Projects | 0.00 | 166.67 | 166.67 | 2,000.00 | 2,000.00 | 0.00 |
| | | 0.00 | 166.67 | 166.67 | 2,000.00 | 2,000.00 | 0.00 |
| | S137 Grants | 0.00 | 100.07 | 100.07 | 2,000.00 | 2,000.00 | 0.00 |
| | S137 Grants | 0.00 | 16.67 | 16.67 | 200.00 | 200.00 | 0.00 |
| | | 0.00 | 16.67 | 16.67 | 200.00 | 200.00 | 0.00 |
| | | 0.00 | 10.07 | 10.07 | 200.00 | 200.00 | 0.00 |
| | | 700.05 | 470.00 | (000.07) | 5 005 00 | 5 005 00 | 0.00 |
| | Total Payments | 798.35 | 472.08 | (326.27) | 5,665.00 | 5,665.00 | 0.00 |
| | | | | | | | |
| | VAT | 0.00 | 0.00 | 0.00 | 50.00 | 50.00 | 0.00 |
| | Total Payments after VAT | 798.35 | 472.08 | (326.27) | 5,715.00 | 5,715.00 | 0.00 |
| | | | | | | | |
| RECEIPTS | | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference |
| | | To Date | To Date | £ | Projected | For Year | £ |
| | Donk Interest | 0.00 | 0.47 | F 00 | 0.00 | 0.00 | 0.00 |
| | Bank Interest | 6.06 | 0.17 | 5.89 | 2.00 | 2.00 | 0.00 |
| | Grant | 0.00 | 25.00 | (25.00) | 300.00 | 300.00 | 0.00 |
| | Minor Maintenance Grant | 0.00 | 32.08 | (32.08) | 385.00 | 385.00 | 0.00 |
| | Misc | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Vat | 0.00 | 4.17 | (4.17) | 50.00 | 50.00 | 0.00 |
| | Total Receipts before precept | 6.06 | 61.42 | (55.36) | 737.00 | 737.00 | 0.00 |
| | | | | | | | |
| | Precept | 5,049.00 | 420.75 | 4,628.25 | 5,049.00 | 5,049.00 | 0.00 |
| | | | | | | | |
| | | 5,055.06 | 482.17 | 4,572.89 | 5,786.00 | 5,786.00 | 0.00 |
| | | | | | | | |
| | | 4,256.71 | 10.08 | 4,246.63 | 71.00 | 71.00 | 0.00 |

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