

NORTHWOOD & TINKERSLEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 312168

Email: northwood.tinkersleyipc@gmail.com

Web: www.northwoodtinkersleyipc.com

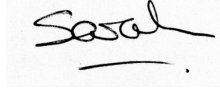
15th March 2023

Dear Councillor,

You are summoned to attend the Northwood & Tinkersley Parish Council Ordinary meeting on **22nd March 2023 at 7.30pm in Rowsley Village Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meetings held on 25th January 2023 | To approve |
| 6. Matters Arising (non decision making): <ul style="list-style-type: none">• Playing Field• Planning applications• Finance• Correspondence actioned as agreed.<ul style="list-style-type: none">➤ Clerk appointment➤ King's Coronation:<ul style="list-style-type: none">▪ no response from any parishioners▪ Time capsule | Agenda Item 8
Agenda Item 7
Agenda Item 9
To note
Agenda Item 12
To discuss |
| 7. Planning Applications: <ul style="list-style-type: none">• Rural designation – 26th January 2023 SECTION 157 HOUSING ACT 1985 – RURAL AREA DESIGNATION: AFFORDABLE HOUSING POLICY IMPLICATIONS The rural parishes outside the main built areas of Matlock, Ashbourne and Wirksworth have been designated as Rural Areas under s157 of the Housing Act 1985. This includes Northwood and Tinkersley Parish• New – Commented via email<ul style="list-style-type: none">○ 22/01353/OUT - Outline planning consent for the erection of 1no. dwellinghouse with approval being sought for access (Resubmission 22/00772/OUT) at Land Opposite The Homestead Whitworth Road, Darley Dale | To note

To note |

To note

- 22/00772/OUT – Appeal for Outline planning consent for the erection of 1no. dwellinghouse with approval being sought for access at Land Opposite The Homestead Whitworth Road, Darley Dale
 - Existing –
 - 23/00039/FUL - Replacement of conservatory with orangery and kitchen extension at Sycamore Cottage, Lumb Lane, Darley Dale, Matlock, Derbyshire –
 - 22/01324/FUL, Single storey rear extension at 60 Northwood Lane Darley Dale Matlock Derbyshire DE4 2HR – Pending
 - 22/00529/FUL - Erection of 1. No dwellinghouse - North Park Farm, Whitworth Road, Darley Dale – Granted conditionally
8. Playing Field, defibrillator, and footpaths: Update
- Biodiversity project –
 - Cultivation licence – waiting for licence from DDDC due to be looked at in February
 - Mowing changes in discussion with DDDC
 - Timeline for the project
9. Finance and Audit To note
- Accounts to 10th February 2023 – Appendix A To note
 - S137 requests – None To note
 - New expenditure to approve - None To approve
 - Expenditure to note: To note
 - Standing order – Clerk pay - £190.95 per month
 - Peak Advertiser - £182.40
 - New income to note - To note
 - Interest – £5.43 (January) and £5.35 (February)
10. Correspondence – To discuss
- Hedgehog Highway Project To discuss
 - Dalc membership - £259.09 To note
 - 20's Plenty Workshop for Derbyshire To note
 - Defibs and Catastrophic bleed kits To attend?
 - Gritting on Carlton Avenue To note
 - Ombudsman complaint findings To discuss
11. Appointment of a new Clerk To discuss
12. Feedback from Meetings and Training – Cllr Lindebaum
- Wildflower Forum – 21st March
13. For information – Bus shelter lights reported To note
14. Reading (circulated by email): All to be read
- Darley Hillside Residents Association Update 17 February 2023
 - Planning notices
 - Peak Park Authority Press Releases
 - Derbyshire County Council Community News and Press Releases
 - Derbyshire Dales District Council Press Releases
 - Police Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm at Rowsley Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- 24th May 2023
- 26th July 2023
- 26th September 2023
- 22nd November 2023

NORTHWOOD & TINKERSLEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 312168

Email: northwood.tinkersleyipc@gmail.com

Web: <https://northwoodtinkersleyipc.com>

MINUTES

For the meeting held on 25th January 2023 at Rowsley Village Hall

Councillors:	Sharlaine Fincham David Hempshall	Tessa Lindebaum Colin Wragg	Apologies:	Cllr Janet Iles Cllr Chris Ragg
Others:	Cllr Matthew Buckler (DDDC) Cllr Susan Hobson (DCC)	Sarah Porter		PCSO Anthony Boswell (Police)

*Report / Action
Required*

1. Apologies for absence were received from Cllr Chris Ragg, Cllr Janet Iles and PCSO Anthony Boswell (Police).
2. There were no declaration of interests.
3. Public speaking:
 - Cllr Susan Hobson –
 - The election is being held in May with the new District ward boundaries. The Clerk has circulated information for the Parish election to all residents. DCC has announced.
 - Bird Flu exclusion zone in Bakewell area. Keep your birds in. If you see a dead bird, please report it to Defra via the County Council.
 - Derbyshire Grant Scheme is open for grants.
 - Warm Wednesday at the Whitworth and going to extend to Sundays. Cllr Hobson and Cllr Buckham have been invited to the Rowsley one.
 - The Level Centre in Rowsley has a wonderful free exhibition currently open.
 - Cllr Hobson has done a litter pick in her local area and noticed some blocked drains and areas that need sweeping. Please keep an eye in your local area and report it.
 - Cllr Tessa Lindbaum –
 - Asked what was happening with the time capsule. It went back to the fabricators and will come back soon. Tessa suggested that the Coronation would be a great opportunity for another parish event and to plant the capsule. It was agreed to send an email and put something on the Facebook page to gauge interest. Clerk
4. There were no items to be taken with the public excluded.
5. The Minutes of the Meetings held on 7th December 2022 were approved.
6. Matters Arising (non-decision making):
 - Playing Field was discussed under Item 8
 - Planning applications were discussed under Item 7
 - Finance was discussed under Item 9
 - Correspondence actioned as agreed.
 - Derbyshire Dales Local Plan Review – Consultation on growth options – respond to say that “The Parish Council is supportive of the idea of more housing. Northwood and Tinkersley Parish does not have much space for further housing and would like to maintain its community separate to Darley Dale. There are areas with planning permission, namely the Matlock Transport site, which have yet to be started and it would be good for these developments to be completed.”
7. Planning Applications:
 - New –
 - 23/00039/FUL - Replacement of conservatory with orangery and kitchen extension at Sycamore Cottage, Lumb Lane, Darley Dale, Matlock, Derbyshire – There were no Clerk comments.
 - Existing –
 - 22/01324/FUL, Single storey rear extension at 60 Northwood Lane Darley Dale Matlock Derbyshire DE4 2HR – Pending
 - 22/01201/DEM - Prior notification of proposed demolition of bungalow at Meadow View Dale Road North Darley Dale Matlock Derbyshire – Refused
 - 22/01173/FUL - Erection of two storey rear extension at Millennium House Bent Lane Darley Dale Matlock Derbyshire – Permitted with conditions
 - 22/00529/FUL - Erection of 1. No dwellinghouse - North Park Farm, Whitworth Road, Darley Dale – Being discussed at the Planning Committee on 23rd January
8. Playing Field, defibrillator, and footpaths:
 - Biodiversity project –
 - Cultivation licence – waiting for licence from DDC due to be looked at in February. Clerk
 - Mowing changes in discussion with DDC and Clerk will chase. Clerk

Signed:.....

Dated:.....

- Timeline for the project – Cllr Hempshall talked through a draft timeline for the project. The Council thanked him for this. Comments on the details should be passed to Cllr Hempshall. All

9. Finance and Audit

- Accounts to 11th January 2023 were noted.
- Budget setting for 2023-2024 was discussed and it was approved to keep the precept at £5049. There was then a discussion about the election and the Clerk talked through the timeline emailed from DDDC. Clerk
- S137 requests – None
- New expenditure approved: Clerk
 - Website hosting - £19.83
 - Newsletter - £18.24
 - Village Hall booking - £30
- Expenditure noted:
 - Standing order – Clerk pay - £190.95 per month
 - Rowsley Village Hall - £30
 - Clerk home office contribution - £100
- New income noted -
 - Interest – £9.54 (November & December)
 - DDDC Grant - £125

10. Correspondence –

- The Derbyshire County Council (Varying the particulars of Public Footpath No. 8 and Public Bridleway No. 7 – Parish of Northwood and Tinkersley) Modification Order 2022. This was noted.
- Parish & Town Council Liaison Forum 13th March 2023 at 5pm at Matlock Town Hall. No one able to attend currently.

11. Appointment of a new Clerk

It was agreed to promote locally, approach neighbouring Clerks and advertise in the Peak Advertiser. The person spec and job description were approved. Clerk will circulate a draft advert including the hours and pay scale. Clerk

12. Feedback from Meetings and Training - None

13. For information - None

14. Reading (circulated by email):

- Briefing from Angelique Foster, Derbyshire Police and Crime Commissioner
- Planning notices
- Peak Park Authority Press Releases
- Derbyshire County Council Community News and Press Releases
- Derbyshire Dales District Council Press Releases
- Police Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in Rowsley Village Hall due to Covid restrictions - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND –

- 22nd March 2023
- 24th May 2023
- 26th July 2023
- 27th September 2023
- 22nd November 2023

NORTHWOOD&TINKERSLEY PARISH COUNCIL
Bank Rec. As at 10th March 2023

	NatWest Current £	NatWest Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2021	6,234.51	3,018.78	9,253.29	
plus : receipts	5,674.16	5,026.68	10,700.84	
less : payments	-8,559.65	-286.59	-8,846.24	
unpresented items	0.00		0.00	
	<u>3,349.02</u>	<u>7,758.87</u>	<u>11,107.89</u>	0.00
Unpresented chqs	0.00	0.00	0.00	
Unpresented receipts	0.00	0.00	0.00	
Balance	<u>3,349.02</u>	<u>7,758.87</u>	<u>11,107.89</u>	
Bank : Current A/C - 10/03/23	3,349.02		3,349.02	
Deposit A/C - 10/03/23	0.00	7,758.87	7,758.87	
	<u>3,349.02</u>	<u>7,758.87</u>	<u>11,107.89</u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

Date

Signed by Chairman

Date

NORTHWOOD&TINKERSLEY PARISH COUNCIL		Monthly Budget Data 10/03/23			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2022 - 2023		11					
Date	10th March 2023	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	11	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	2,133.45	2,083.33	(50.12)	2,500.00	2,500.00	0.00
	Clerk's expenses and home office contribution	200.00	166.67	(33.33)	200.00	200.00	0.00
	Training	0.00	100.00	100.00	120.00	120.00	0.00
	Audit fees	47.25	41.67	(5.58)	50.00	50.00	0.00
	Room hire	270.00	175.00	(95.00)	210.00	210.00	0.00
	Subscription	0.00	29.17	29.17	35.00	35.00	0.00
	Website maintenance	19.83	166.67	146.84	200.00	200.00	0.00
	Insurance	373.93	333.33	(40.60)	400.00	400.00	0.00
	Stationery, Printing and Adverts	163.27	83.33	(79.94)	100.00	100.00	0.00
		3,207.73	3,179.17	(28.56)	3,815.00	3,815.00	0.00
	Playing Field						
	Maintenance	0.00	166.67	166.67	200.00	200.00	0.00
	Safety Inspection	0.00	83.33	83.33	100.00	100.00	0.00
	Grass cut	0.00	125.00	125.00	150.00	150.00	0.00
	Wildflower maintenance	0.00	83.33	83.33	100.00	100.00	0.00
		0.00	458.33	458.33	550.00	550.00	0.00
	Misc						
	Bench - maintenance	0.00	416.67	416.67	500.00	500.00	0.00
	Grit Bins and salt refills	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	400.00	333.33	(66.67)	400.00	400.00	0.00
	Bus Shelter and Defib	3.01	83.33	80.32	100.00	100.00	0.00
	Donations	5,048.00	83.33	(4,964.67)	100.00	100.00	0.00
	Election Costs	0.00	0.00	0.00	0.00	0.00	0.00
		5,451.01	916.67	(4,534.34)	1,100.00	1,100.00	0.00
	Projects						
	Projects	0.00	1,666.67	1,666.67	2,000.00	2,000.00	0.00
		0.00	1,666.67	1,666.67	2,000.00	2,000.00	0.00
	S137 Grants						
	S137 grants	186.73	166.67	(20.06)	200.00	200.00	0.00
		186.73	166.67	(20.06)	200.00	200.00	0.00
	Total Payments	8,845.47	4,720.83	(4,124.64)	5,665.00	5,665.00	0.00
	VAT	0.77	0.00	(0.77)	50.00	50.00	0.00
	Total Payments after VAT	8,846.24	4,720.83	(4,125.41)	5,715.00	5,715.00	0.00
RECEIPTS		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Bank Interest	26.68	1.67	25.01	2.00	2.00	0.00
	Grant	625.00	250.00	375.00	300.00	300.00	0.00
	Minor Maintenance Grant	0.00	320.83	(320.83)	385.00	385.00	0.00
	Misc	5,000.16	0.00	5,000.16	0.00	0.00	0.00
	Vat	0.00	41.67	(41.67)	50.00	50.00	0.00
	Total Receipts before precept	5,651.84	614.17	5,037.67	737.00	737.00	0.00
	Precept	5,049.00	4,207.50	841.50	5,049.00	5,049.00	0.00
		10,700.84	4,821.67	5,879.17	5,786.00	5,786.00	0.00
		1,854.60	100.83	1,753.77	71.00	71.00	0.00