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|-----|---|---|
| 8. | Playing Field, defibrillator, and footpaths: | Update |
| | <ul style="list-style-type: none"> • Biodiversity project – <ul style="list-style-type: none"> ○ Cultivation licence – waiting for more information from DDDC ○ Mowing changes in discussion with DDDC | |
| 9. | Finance and Audit | |
| | <ul style="list-style-type: none"> • Accounts to 28th November 2022 – Appendix A • Footpath contract • Website domain hosting - £17.97 without privacy+ and £12.34 additional for privacy+ • Budget setting for 2023-2024 – Appendix B • S137 requests – None • New expenditure to approve – None • Expenditure to note: <ul style="list-style-type: none"> ➢ Standing order – Clerk Pay - £175.95 for November ➢ Standing order – Clerk pay - £190.95 per month ➢ Electronic payment – Clerk pay award back pay - £120 • New income to note - <ul style="list-style-type: none"> ➢ Interest – £4.62 (August to October) ➢ EON refund – 16p | <p>To note</p> <p>To discuss</p> <p>To note</p> <p>To discuss</p> <p>To note</p> <p>To note</p> <p>To note</p> <p>To note</p> |
| 10. | Correspondence – | |
| | <ul style="list-style-type: none"> • Derbyshire Dales Local Plan Review – Consultation on growth options • District Council Area Community Forums - November / December 2022 | <p>To discuss</p> <p>To attend?</p> |
| 11. | Feedback from Meetings and Training | To note |
| | <ul style="list-style-type: none"> • Parish and Town Council Liaison Forum Monday 17 October 2022 | |
| 12. | For information - None | To note |
| 13. | Reading (circulated by email): | All to be read |
| | <ul style="list-style-type: none"> • Derbyshire Districts Citizens Advice 6 Month Report • Planning notices • Peak Park Authority Press Releases • Derbyshire County Council Community News and Press Releases • Derbyshire Dales District Council Press Releases • Police Alerts | |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm at Rowsley Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- 25th January 2023
- 22nd March 2023
- 24th May 2023
- 26th July 2023
- 26th September 2023
- 22nd November 2023

NORTHWOOD & TINKERSLEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 312168

Email: northwood.tinkersleyipc@gmail.com

Web: <https://northwoodtinkersleyipc.com>

MINUTES

For the meeting held on 5th October 2022 at Rowsley Village Hall

Councillors:	David Hempshall Janet Iles Colin Wragg	Sharlaine Fincham Tessa Lindebaum Chris Ragg	Apologies:	PCSO Anthony Boswell (Police)
Others:	Cllr Matthew Buckler (DDDC) Cllr Susan Hobson (DCC) Nancy Abbotts Warren Abbotts John Kobayashi Lee Rockach John Rockach Hannah Fry Stephen Rose	Barry Smith Susie Barclay David Barclay Peter Groves Mark Sealey Adrian Priest Harvey Coppock Mike Lilley Sarah Porter		

*Report / Action
Required*

1. Apologies for absence were received from PCSO Anthony Boswell (Police).
2. There were no declaration of interests.
3. Public speaking:
 - Cllr Susan Hobson:
 - The Derbyshire County Council Resident survey is now available. Please do take a moment to complete it.
 - Cllr Hobson has additional funding for projects in the area.
 - Please report blocked drains and potholes on the Council website or via the Parish Clerk.
 - On 28th July Darley Dale, Rowsley and Northwood&Tinkersley were all named as potential areas for a temporary traveller site and Cllr Hobson contacted all Clerks. There was written representation from all 3 Parish Councils and public speaking from Rowsley. Cllr Hobson would recommend everyone watches the debate from 29th September. Temporary means temporary until 30th October and then they can move to Matlock Bath. There is a lot going on behind the scenes regarding the family. If they do come, any issues must be reported to Cllr Matt Buckler, Cllr Susan Hobson and the Parish Clerk. DDDC has a duty of care to travellers but also important to listen to businesses and local residents. Cllr Hobson is on the working party to look at sites and going in with an open mind but needs to be clear on the suitability for all parties involved.
 - Mark Sealey - General Manager at Peak Rail – Very concerned. Will there be a public debate before they arrive on site - No. Another resident asked about track safety.
 - Cllr David Hempshall watched the debate 3 times and he felt that if that is democracy then all should pack up. Lots of the reasons why some sites were discarded are the same as issues facing this site. DDDC know all the issues and still suggesting it. The DDDC meeting identified several reasons why the Ashbourne site was unsuitable and was creating issues. However the councillors identified and voted for the Northwood site that appears to replicate the reasons why the Ashbourne site was unsuitable.
 - Cllr Matt Buckler:
 - Attended the meeting and voted against option 4. First saw this option was when he sat down at the meeting. Cllr Buckler had a conversation with Mr Purdy prior to the meeting but hadn't realised some of the areas being looked at was this. Cllr Purdy wants to resolve this before the end of the election period so by May. DDDC does have a duty of care to this family but have failed for 40 years. Some issues with the family but the County Council and Police and DDDC have not done what they should have done. Please write to your County Councillor, Susan Hobson, District Councillor, Matt Buckler and Prish Clerk.
 - Why Duty of Care – adopted in local plan – District Council said they were going to have 9 pitches for travellers within the district but haven't got any at the moment. Travellers came to the District Council and said there was nowhere to go as no pitches and therefore they are homeless. They are formally homeless which is different to rough sleepers. DDDC has the same duty of care to rough sleepers. Ashbourne site also included an illegal site and the travellers moved before legal proceedings were finalised.
 - District wide rural designation has been applied and therefore the recognition that N&T separate will no longer be necessary. Boundary for the Parish Council remains as it is.

Signed:.....

Dated:.....

- Residents – there was a discussion about:
 - Catering van by Ashbrook roofing was told they couldn't be there as dangerous because of HGVs so why can travellers with children?
 - Problem for 40 years why not been sorted? What's happening at the top to get something sorted out.
 - Nothing as permanent as a temporary solution.
 - Family is going from one volatile situation to another.
 - This site has been considered previously and there was a meeting with the Parish Council, and it was agreed by DDDC that the site was not suitable. Clerk to try to find the minutes from this meeting.
4. There were no items to be taken with the public excluded.
5. The Minutes of the Meetings held on 11th July 2022 and 7th September 2022 were approved
6. Matters Arising (non-decision making):
- Local Plan designation and boundary changes were discussed under Item 7
 - Playing Field was discussed under Item 8
 - Planning applications were discussed under Item 7
 - Finance was discussed under Item 9
 - Correspondence actioned as agreed:
 - Snowball - New Community Disability App – Cllr Fincham looked into this and it is an app on your phone where you can see what is accessible. As a business you could upload to it but as a Parish Council there is nothing to upload. This was noted.
7. Planning Applications:
- Local Plan designations – DDDC has sent a report to the Secretary of State on rural designation requesting the whole area is recognised as rural.
 - Ward boundary – DDDC suggestion to merge with Darley Dale at their request – Letter sent from the Parish Council not supporting this. Report to DDDC recommends not merging and this was agreed by the District Councillors.
 - New discussed by email
 - 22/01065/CLPUD - Certificate of Proposed Lawful Development - Proposed loft conversion with associated dormer window at 3 Grafton Terrace Dale Road North Darley Dale Matlock Derbyshire – For information only
 - 22/00891/FUL - Erection of 1no. dwellinghouse at 44 Thorncliffe Avenue Darley Dale Matlock Derbyshire DE4 2HU – Response submitted
 - Existing –
 - 22/00772/OUT - Erection of 1 dwellinghouse with approval being sought for access at Land Opposite - The Homestead, Whitworth Road, Darley Dale – Concerns over the access and being outside the settlement area raised – Refused
 - Planning enforcement officer regarding the 3 bungalows. Work stopped because of the bank and restarted.
8. Playing Field, defibrillator, and footpaths:
- Sharing pallet – Cllr Lindebaum has put up a sharing pallet below the noticeboard and it is being well used. Thank you to Cllr Hempshall who made.
 - Biodiversity project Report:
 - Cllr Ragg talked to the report that was circulated as Appendix A. In June a public consultation was undertaken as part of the Jubilee celebration. The positivity was wonderful and a lot of interest shown. The conclusion is that in general terms there was support for the proposal and some great suggestions which need following up.
 - The proposal is that the area above the play area which has been managed as a wildflower meadow is retained and developed into a biodiversity project and a small orchard established/
 - There has been a wildflower meadow there for the last 6 years and it has been adopted by DDDC. DDDC started to cut and clear the area a week and a half ago but, as no agreement is yet in place with the Parish Council, this is beyond the control of the Parish Council. DDDC has offered a number of options to the Parish Council from an asset transfer to a cultivation licence.
 - The bigger picture is to establish corridors so wildlife can move from one area to another from the moor to the Peak Rail wildlife area.
 - Cllr Buckler – acknowledged there are different ways of managing wildflower and biodiversity areas. He sits on the biodiversity group at DDDC. DDDC has a new mower which is a critical piece of kit to manage these areas. DDDC's green team are developing these areas; 2 years ago, they were mowing lawns. Ideally should have left some for insects. There is a group called Wilder DE4 which is an umbrella group working with all the biodiversity groups in the area.
 - There was a concern that some residents were supportive as a way to stop developers in the future, but this would depend on which agreement goes forward. Are the residents interested in the biodiversity or to stop development?

Clerk

- It was agreed there would need to be a group to run the area.
- It was agreed to vote on either a cultivation licence or lease the top part.
 - Cultivation licence – Cllrs Fincham, Iles and Wragg
 - Lease for top part – Cllr Ragg
 - Abstain – Cllrs Lindebaum and Cllr Hempshall

It was agreed to work with DDDC for a cultivation licence for longer than 5 years Clerk

- Footpaths and overhanging foliage:
 - Article circulated via email and Facebook.
 - Travellers at Harrison Way – It was agreed to write to DDDC with concerns regarding the democratic process and concerns about the site. It is alongside the White Peak loop, near a river, near heavy good vehicle movement to name some reasons. Clerk
- Swings – being replaced by DDDC
- Complaint from a resident – Mowing of the site
- DDDC Open space survey – please respond
- Defibrillator – Refund from EON for 16p but Clerk struggling to get it paid in.

9. Finance and Audit

- Accounts to 24th September 2022 were noted
- Audit has been approved and transparency document published on the website
- Insurance - Renewed on 8th September 2022 - £373.93.
- S137 requests – None
- New expenditure approved: Clerk
 - Electronic payment – Footpath maintenance - £200
 - Electronic payment – Rowsley Village Hall Hire - £60
- Expenditure noted:
 - Standing order – Clerk Pay - £175.95 per month
 - Electronic Payment - Rowsley Villag Hall Hire - £60
 - Electronic Payment – AJG insurance - £373.93
 - Direct Debit – Information Commissioners Office - £35
- New income noted -
 - Interest – £1.25 (June and July)

10. Correspondence –

- Parish and Town Council Liaison Forum Monday 17 October 2022 and changes under Levelling Up – No one is able to attend
- Snow Warden scheme – it was agreed no more grit is required currently Clerk
- Energy efficiency measures in housing - a way to tackle both cost of living and climate crises was noted
- DERBYSHIRE – GIGACLEAR – the Clerk will arrange a meeting Clerk
- Poppies have arrived and it was agreed to put them up on 30th October at 9.30am Councillors

11. Feedback from Meetings and Training –

- Parish and Town Council Liaison Forum Monday 19 September 2022 – Cancelled

12. For information - None

13. Reading (circulated by email):

- Darley Hillside Residents Association update 27 July 2022
- Planning notices
- Peak Park Authority Press Releases
- Derbyshire County Council Community News and Press Releases
- Derbyshire Dales District Council Press Releases
- Police Alerts

14. Dates for 2023 – Bimonthly on the first Wednesday clashes with some of the school holidays and so it was agreed to move to the fourth Wednesday starting in January:

- 25th January 2023
- 22nd March 2023
- 24th May 2023
- 26th July 2023
- 26th September 2023
- 22nd November 2023

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in Rowsley Village Hall due to Covid restrictions - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND –

- 7th December 2022
- 25th January 2023
- 22nd March 2023
- 24th May 2023
- 26th July 2023
- 26th September 2023
- 22nd November 2023

Signed:.....

Dated:.....

NORTHWOOD&TINKERSLEY PARISH COUNCIL
Bank Rec. As at 13th May 2022

	NatWest Current £	NatWest Reserve £	Summary £	
Cash Book :				
Bal b/fwd current A/C 1st April 2021	6,234.51	3,018.78	9,253.29	
plus : receipts	5,549.16	5,006.36	10,555.52	
less : payments	-7,697.53	-286.59	-7,984.12	
unpresented items	0.00		0.00	
	<u>4,086.14</u>	<u>7,738.55</u>	<u>11,824.69</u>	0.00
Unpresented chqs	0.00	0.00	0.00	
Unpresented receipts	0.00	0.00	0.00	
Balance	<u>4,086.14</u>	<u>7,738.55</u>	<u>11,824.69</u>	
Bank :				
Current A/C - 28/11/22	4,086.14		4,086.14	
Deposit A/C - 28/11/22	0.00	7,738.55	7,738.55	
	<u>4,086.14</u>	<u>7,738.55</u>	<u>11,824.69</u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

_____ Date _____

Signed by Chairman

_____ Date _____

NORTHWOOD&TINKERSLEY PARISH COUNCIL		Monthly Year to Date at 28/11/22			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2022 - 2023		8					
Date	28th November 2022	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	8	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	1,560.60	1,666.67	106.07	2,500.00	2,500.00	0.00
	Clerk's expenses and home office contribution	100.00	133.33	33.33	200.00	200.00	0.00
	Training	0.00	80.00	80.00	120.00	120.00	0.00
	Audit fees	47.25	33.33	(13.92)	50.00	50.00	0.00
	Room hire	210.00	140.00	(70.00)	210.00	210.00	0.00
	Subscription	0.00	23.33	23.33	35.00	35.00	0.00
	Website maintenance	0.00	133.33	133.33	200.00	200.00	0.00
	Insurance	373.93	266.67	(107.26)	400.00	400.00	0.00
	Stationery, Printing and Adverts	53.83	66.67	12.84	100.00	100.00	0.00
		2,345.61	2,543.33	197.72	3,815.00	3,815.00	0.00
	Playing Field						
	Maintenance	0.00	133.33	133.33	200.00	200.00	0.00
	Safety Inspection	0.00	66.67	66.67	100.00	100.00	0.00
	Grass cut	0.00	100.00	100.00	150.00	150.00	0.00
	Wildflower maintenance	0.00	66.67	66.67	100.00	100.00	0.00
		0.00	366.67	366.67	550.00	550.00	0.00
	Misc						
	Bench - maintenance	0.00	333.33	333.33	500.00	500.00	0.00
	Grit Bins and salt refills	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	400.00	266.67	(133.33)	400.00	400.00	0.00
	Bus Shelter and Defib	3.01	66.67	63.66	100.00	100.00	0.00
	Donations	5,048.00	66.67	(4,981.33)	100.00	100.00	0.00
	Election Costs	0.00	0.00	0.00	0.00	0.00	0.00
		5,451.01	733.33	(4,717.68)	1,100.00	1,100.00	0.00
	Projects						
	Projects	0.00	1,333.33	1,333.33	2,000.00	2,000.00	0.00
		0.00	1,333.33	1,333.33	2,000.00	2,000.00	0.00
	S137 Grants						
	S137 grants	186.73	133.33	(53.40)	200.00	200.00	0.00
		186.73	133.33	(53.40)	200.00	200.00	0.00
	Total Payments	7,983.35	3,776.67	(4,206.68)	5,665.00	5,665.00	0.00
	VAT	0.77	0.00	(0.77)	50.00	50.00	0.00
	Total Payments after VAT	7,984.12	3,776.67	(4,207.45)	5,715.00	5,715.00	0.00
RECEIPTS		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Bank Interest	6.36	1.33	5.03	2.00	2.00	0.00
	Grant	500.00	200.00	300.00	300.00	300.00	0.00
	Minor Maintenance Grant	0.00	256.67	(256.67)	385.00	385.00	0.00
	Misc	5,000.16	0.00	5,000.16	0.00	0.00	0.00
	Vat	0.00	33.33	(33.33)	50.00	50.00	0.00
	Total Receipts before precept	5,506.52	491.33	5,015.19	737.00	737.00	0.00
	Precept	5,049.00	3,366.00	1,683.00	5,049.00	5,049.00	0.00
		10,555.52	3,857.33	6,698.19	5,786.00	5,786.00	0.00
		2,571.40	80.67	2,490.73	71.00	71.00	0.00

		2014-2015 actual	2015-2016 actual	2016 - 2017 actual	2017-2018 actual	2018-2019 actual	2019-2020 actual	2020-2021 actual	2021-2022 actual	2022-2023 budget	2022-2023 actual to decisions made to December 22	Revised estimate 2022-2023	Proposed Budget 2023-2024
Expenditure													
Admin	Clerk Salary	1,491.72	1,491.72	1,491.72	2,006.05	2,012.10	2,302.15	2,059.15	2,102.25	2,500.00	1,560.60	2,525.00	2,500.00
	Clerk Expenses and home office contribution	-	-	-	100.00	200.00	200.00	200.00	200.00	200.00	100.00	200.00	200.00
	Training	25.00	50.00	50.00	60.00	-	-	-	120.00	30.00	-	30.00	120.00
	Annual Audit	20.00	20.00	20.00	25.00	126.20	51.80	37.50	39.00	80.00	47.25	47.25	50.00
	Room Hire	118.60	120.00	135.00	45.00	-	-	11.99	170.00	160.00	210.00	390.00	210.00
	Subs	193.97	195.91	198.85	407.49	40.00	-	35.00	35.00	-	-	-	35.00
	Website	-	-	-	40.75	-	166.95	154.09	316.83	200.00	-	300.00	200.00
	Insurance	265.00	265.00	273.75	280.00	291.20	302.84	364.95	358.18	400.00	373.93	373.93	400.00
Stationary	46.21	42.96	514.52	575.96	20.91	89.26	-	75.78	100.00	53.83	80.00	100.00	
Playing Field	Maintenance	-	-	-	-	-	-	-	-	200.00	-	-	-
	Safety Inspections	-	-	-	-	-	-	-	-	100.00	-	-	-
	Grass cutting	-	-	-	100.00	100.00	50.00	100.00	200.00	150.00	-	200.00	150.00
	Wildflower maintenance	-	-	-	-	-	-	-	23.00	100.00	-	100.00	100.00
Misc	Bench maintenance	125.00	-	-	-	405.16	-	-	-	150.00	-	-	500.00
	Grit bins and Salt	-	-	-	-	79.00	19.00	-	-	-	-	-	-
	Footpaths	285.00	285.00	190.00	285.00	190.00	390.00	390.00	390.00	400.00	400.00	390.00	400.00
	Bus shelters and defib	-	-	-	-	-	-	-	1.88	100.00	3.01	1.88	100.00
	Donations	-	-	-	-	66.00	66.00	66.00	50.00	100.00	48.00	66.00	100.00
Election expenses	-	241.17	-	-	-	172.23	-	-	-	-	-	200.00	
Projects (defibrillator and biodiversity)	-	-	-	-	-	-	2,825.63	318.25	1,000.00	-	-	-	2,000.00
S137 Grants	-	-	-	-	-	-	-	-	200.00	186.73	-	-	200.00
Total payments	£2,570.50	£2,711.76	£2,873.84	£3,925.25	£3,530.57	£3,810.23	£6,244.31	£4,400.17	£6,170.00	£2,983.35	£4,704.06	£7,565.00	
VAT	-	-	-	-	55.80	16.40	602.35	49.05	100.00	0.77	10.00	50.00	
Total expenditure	£2,570.50	£2,711.76	£2,873.84	£3,925.25	£3,586.37	£3,826.63	£6,846.66	£4,449.22	£6,270.00	£2,984.12	£4,714.06	£7,615.00	
Income													
Bank Interest	1.46	1.52	1.03	0.78	3.72	6.08	1.24	0.30	5.00	6.36	2.00	7.00	
Grant	-	-	780.00	285.00	-	880.00	250.00	-	295.00	500.00	500.00	300.00	
Minor Maintenance Grant (Footpaths)	225.00	285.00	190.00	-	190.00	385.00	385.00	385.00	385.00	-	385.00	385.00	
Misc	-	450.00	-	-	295.00	297.99	100.00	-	-	0.16	0.16	-	
VAT Rebate	-	-	84.33	-	-	-	72.20	602.35	100.00	-	-	50.00	
Total receipts before precept	£226.46	£736.52	£1,055.36	£285.78	£488.72	£1,569.07	£808.44	£987.65	£785.00	£506.52	£887.16	£742.00	
Precept	2,500.00	2,500.00	2,500.00	4,500.00	4,590.00	4,590.00	4,590.00	4,590.00	4,590.00	5,049.00	5,049.00	5,049.00	
Total Income	£2,726.46	£3,236.52	£3,555.36	£4,785.78	£5,078.72	£6,159.07	£5,398.44	£5,577.65	£5,375.00	£5,555.52	£5,936.16	£5,791.00	

Balance bought forward from previous year	£3,525.36	£3,681.50	£4,206.26	£4,887.78	£5,748.31	£7,240.66	£9,573.08	£8,124.86	£9,253.29	£9,253.29	£9,253.29	£10,475.39
Plus income	£2,726.46	£3,236.52	£3,555.36	£4,785.78	£5,078.72	£6,159.07	£5,398.44	£5,577.65	£5,375.00	£5,555.52	£5,936.16	£5,791.00
Less expenditure	£2,570.50	£2,711.76	£2,873.84	£3,925.25	£3,586.37	£3,826.63	£6,846.66	£4,449.22	£6,270.00	£2,984.12	£4,714.06	£7,615.00
Annual Profit/loss	£155.96	£524.76	£681.52	£860.53	£1,492.35	£2,332.44	£-1,448.22	£1,128.43	£-895.00	£2,571.40	£1,222.10	£-1,824.00
Balance carry forward	£3,681.32	£4,206.26	£4,887.78	£5,748.31	£7,240.66	£9,573.08	£8,124.86	£9,253.29	£8,358.29	£11,824.69	£10,475.39	£8,651.39

Need to keep one year's precept as a reserve