

- | | | |
|-----|--|--|
| 8. | Jubilee Event | Cllr Hempshall |
| 9. | Playing Field and footpaths: <ul style="list-style-type: none"> • Play equipment painting – DDDC will provide the equipment for a working party. Date to be set • Mowing of wildflower area completed and collected. Invoice paid and grant to DDDC submitted • Biodiversity project: <ul style="list-style-type: none"> ○ Meeting with DDDC on 20th January 2022 ○ Conservation grant potential | Update |
| 10. | Finance and Audit <ul style="list-style-type: none"> • Accounts to 3rd January 2022 – Appendix A • Budget setting 2022-2023 – Appendix B • Website – Domain name registration completed - £17.11 • S137 requests – None • New expenditure to approve: <ul style="list-style-type: none"> ➢ Online payment – Domain registration - £17.11 • Expenditure to note: <ul style="list-style-type: none"> ➢ Standing order – Clerk Pay - £172.95 per month ➢ Online payment – EON – £1.88 ➢ Online payment – Wildflower meadow mowing - £240 (£40 VAT) ➢ Online payment – Domain - • New income to note - <ul style="list-style-type: none"> ➢ Interest – 6p (November and December) | To note To discuss To note To note To approve To note To note To note |
| 11. | Correspondence: <ul style="list-style-type: none"> • Full fibre campaign – Clerk emailed BT | To note To discuss |
| 12. | Feedback from Meetings and Training: <ul style="list-style-type: none"> • Chair’s training – date to be confirmed | To discuss |
| 13. | For information: <ul style="list-style-type: none"> • None | To note |
| 14. | Reading (circulated by email): <ul style="list-style-type: none"> • Planning notices • Darley Hillside Residents Association Update 16 December 2021 • Councillor guides • Peak Park Authority Press Releases • Derbyshire County Council Community News and Press Releases • Derbyshire Dales District Council Press Releases • Police Alerts | All to be read |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm at Rowsley Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- 9th March 2022
- 20th April 2022
- 1st June 2022
- 13th July 2022
- 5th October 2022
- 16th November 2022

NORTHWOOD & TINKERSLEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 312168

Email: northwood.tinkersleyipc@gmail.com

Web: <https://northwoodtinkersleyipc.com>

MINUTES

For the meeting held on 24th November 2021 at Rowsley Village Hall

| | | | | |
|---------------------|--|---------------------------|-------------------|---|
| Councillors: | David Hempshall Janet Iles Tessa Lindebaum | Colin Wragg Chris Ragg | Apologies: | Cllr Sharlaine Fincham Cllr Alan Palfreyman Cllr Trevor Lane PCSO Anthony Boswell (Police) |
| Others: | Cllr Susan Hobson (DCC) Cllr Matthew Buckler (DDDC) Sarah Porter | | | |

*Report / Action
Required*

1. Apologies for absence were received from Cllr Sharlaine Fincham, Cllr Alan Palfreyman, Cllr Trevor Lane and PCSO Anthony Boswell (Police).
2. There were no declaration of interests
3. Public speaking:
 - Cllr Lindebaum – Fibre to the premises scheme – Government is supporting to try and get fibre to every household. Clerk to contact the BT coordinator working with Pilsley and see if Northwood and Tinkersley Parish is eligible. Clerk
 - Cllr Hobson – Seems ages ago that she visited the wildflower meadow which she really enjoyed. Cllr Hobson has a pot of money for supporting parish activity and another pot for supporting any Jubilee event. The A6 traffic has been horrendous, and Cllr Hobson has been raising this with Highways. Please keep reporting issues on the Derbyshire CC website or email the Clerk.
 - Cllr Buckler – Also has a pot of money to support projects. Last year Northwood and Tinkersley PC had £250 last year for the wildflower money.
4. There were no items to be taken with the public excluded.
5. The Minutes of the Meeting held on 22nd September 2021 were approved subject to noting Cllr Buckler was present.
6. Matters Arising (non-decision making)
 - Defibrillator was discussed under Item 8
 - Playing Field was discussed under Item 9
 - Planning applications was discussed under Item 7
 - Finance was discussed under Item 10
 - Website was discussed under Item 10
 - Correspondence actioned as agreed
 - Poppies – sold out for this year. Thanks to Cllr Lindebaum, Cllr Hempshall, Cllr Ragg and his wife for putting up the poppies and Cllr Lindebaum took them down and will store them for next year.
 - Jubilee event – Working party being established. Cllr Hempshall has prepared a discussion document to assist. Suggestions are a time capsule, plant a tree for Jubilee but not the best time of year for this so maybe pick a tree and plant later, have a big lunch (a picnic in the park), children's races, local produce stalls, explore the wildflower meadow opportunity and a fire beacon. Insurance would need looking at and permission for any structure on the park would need DDC approval. Need a gazebo. Suggest a flyer goes out to look for volunteers to help organise. Clerk and Cllr Hempshall
7. Planning Applications
 - New
 - 21/01227/FUL - Erection of storage building - Russell's Dale Road North Darley Dale Derbyshire DE4 2HX – No comment. Clerk

Concern was raised that some applications have not come through for consultation such as 45 Northwood Lane and 3 Grafton Terrace, Dale Road. Clerk will look into this. Clerk

 - Existing:
 - 21/00909/FUL, Erection of replacement dwelling house at 12 Carlton Avenue Darley Dale Derbyshire DE4 2HW – Permitted with conditions
 - Notice of Inquiry - North Park Farm, Whitworth Road - 21/00002/INQUIR - ENF/20/00120 - APP/P1045/C/20/3263159
8. Defibrillator
 - Signage – Agreed that this is not necessary at the moment.

Signed:.....

Dated:.....

9. Playing Field and footpaths:
- Footpath maintenance quote - £400 – This was approved Clerk
 - Play equipment replacement or addition. This was discussed and suggested it could be discussed at the Jubilee event. Clerk will liaise with DDDC about repainting the horse and swings through volunteers. Clerk
 - Mowing of wildflower area completed and collected
 - Conservation grant potential – Cllr Ragg spoke about the paper he has circulated. Cllr Hobson suggested asking Neil Moulden at DDCVS to assist with grant funding for this and Emma Mortimer at DDDC on the biodiversity element. The council supported Cllr Ragg’s proposal and have given their support to pursuing its development further. Clerk and Cllr Ragg
10. Finance and Audit
- Accounts to 12th November 2021 were noted
 - Budget setting 2022-2023 and footpath contract (Quote £400) was discussed, and it was agreed to increase the precept to £5,049. The budget set was discussed, and a budget was put in for the biodiversity project and the bench budget was increased. There needs to be an agreement for the priorities for spending and this will be discussed at the next meeting. Clerk
 - Online banking up and running. Change Clerk Standing Order to correct amount of £172.95 which was approved. Clerk
 - S137 requests – None
 - New expenditure approved: Clerk
 - Online payment – Poppy donation - £50
 - Online payment – Village Hall Booking - £30
 - Online payment – Clerk home office contribution and shortfall - £115.90
 - Expenditure noted:
 - Standing Order – Clerk Pay - £165 per month
 - Cheque 654 – Defib installation - £108
 - New income noted -
 - Interest – 16p since April
11. Correspondence:
- Royal British Legion - Derbyshire Lamp Post Poppy Campaign 2021 – Clerk responded to say putting on lampposts on the A6
 - Public Space Protection Order consultation – Recreation ground already listed
12. Feedback from Meetings and Training – Cllr Fincham has rearranged her Chair’s training
13. For information:
- Stancliffe Quarry - public consultation
 - Consultation Derbyshire Bus Service Improvement Plan
14. Reading (circulated by email):
- Planning notices
 - Councillor guides
 - Peak Park Authority Press Releases
 - Derbyshire County Council Community News and Press Releases
 - Derbyshire Dales District Council Press Releases
 - Police Alerts
15. Dates for 2022 were set as:
- 26th January 2022
 - 9th March 2022
 - 20th April 2022
 - 1st June 2022
 - 13th July 2022
 - 5th October 2022
 - 16th November 2022

The meetings may go to every 8 weeks after the Jubilee in June

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in Rowsley Village Hall due to Covid restrictions - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND –

- 26th January 2022
- 9th March 2022
- 20th April 2022
- 1st June 2022
- 13th July 2022
- 5th October 2022
- 16th November 2022

NORTHWOOD&TINKERSLEY PARISH COUNCIL

Bank Rec. As at 3rd January 2022

| | NatWest Current £ | NatWest Reserve £ | Summary £ | |
|--------------------------------------|-------------------------|-------------------------|------------------------|------|
| Cash Book : | | | | |
| Bal b/fwd current A/C 1st April 2021 | 5,106.38 | 3,018.48 | 8,124.86 | |
| plus : receipts | 5,192.35 | 0.22 | 5,192.57 | |
| less : payments | -3,797.68 | | -3,797.68 | |
| unpresented items | 0.00 | | 0.00 | |
| | <u>6,501.05</u> | <u>3,018.70</u> | <u>9,519.75</u> | 0.00 |
| Unpresented chqs | 23.00 | 0.00 | 23.00 | |
| Unpresented receipts | 0.00 | 0.00 | 0.00 | |
| Balance | <u>6,524.05</u> | <u>3,018.70</u> | <u>9,542.75</u> | |
| Bank : | | | | |
| Current A/C -03/01/2022 | 6,524.05 | | 6,524.05 | |
| Deposit A/C - 03/01/22 | 0.00 | 3,018.70 | 3,018.70 | |
| | <u>6,524.05</u> | <u>3,018.70</u> | <u>9,542.75</u> | |
| difference | 0.00 | 0.00 | 0.00 | |

Signed by Responsible Finance Officer

_____ Date _____

Signed by Chairman

_____ Date _____

| NORTHWOOD&TINKERSLEY PARISH COUNCIL | | Monthly Budget Date 01/22 | | | Full Year Projection | | |
|---|---|---------------------------|-----------------|-------------------|----------------------|-----------------|-------------------|
| RECEIPTS & PAYMENTS ACCOUNT 2021 - 2022 | | 10 | | | | | |
| Date | 3rd January 2022 | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference |
| Month | 10 | To Date | To Date | £ | Projected | For Year | £ |
| PAYMENTS | Administration | | | | | | |
| | Clerk's salary | 1,580.40 | 2,083.33 | 502.93 | 2,500.00 | 2,500.00 | 0.00 |
| | Clerk's expenses and home office contribution | 200.00 | 166.67 | (33.33) | 200.00 | 200.00 | 0.00 |
| | Training | 120.00 | 25.00 | (95.00) | 30.00 | 30.00 | 0.00 |
| | Audit fees | 39.00 | 66.67 | 27.67 | 80.00 | 80.00 | 0.00 |
| | Room hire | 90.00 | 133.33 | 43.33 | 160.00 | 160.00 | 0.00 |
| | Subscription | 35.00 | 0.00 | (35.00) | 0.00 | 0.00 | 0.00 |
| | Website maintenance | 300.00 | 166.67 | (133.33) | 200.00 | 200.00 | 0.00 |
| | Insurance | 358.18 | 333.33 | (24.85) | 400.00 | 400.00 | 0.00 |
| | Stationery, Printing and Adverts | 42.92 | 83.33 | 40.41 | 100.00 | 100.00 | 0.00 |
| | | 2,765.50 | 3,058.33 | 292.83 | 3,670.00 | 3,670.00 | 0.00 |
| | Playing Field | | | | | | |
| | Maintenance | 0.00 | 166.67 | 166.67 | 200.00 | 200.00 | 0.00 |
| | Safety Inspection | 0.00 | 83.33 | 83.33 | 100.00 | 100.00 | 0.00 |
| | Grass cut | 200.00 | 125.00 | (75.00) | 150.00 | 150.00 | 0.00 |
| | Wildflower maintenance | 23.00 | 83.33 | 60.33 | 100.00 | 100.00 | 0.00 |
| | | 223.00 | 458.33 | 235.33 | 550.00 | 550.00 | 0.00 |
| | Misc | | | | | | |
| | Bench - maintenance | 0.00 | 125.00 | 125.00 | 150.00 | 150.00 | 0.00 |
| | Grit Bins and salt refills | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Footpaths | 390.00 | 333.33 | (56.67) | 400.00 | 400.00 | 0.00 |
| | Bus Shelter and Defib | 1.88 | 83.33 | 81.45 | 100.00 | 100.00 | 0.00 |
| | Donations | 50.00 | 83.33 | 33.33 | 100.00 | 100.00 | 0.00 |
| | Election Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 441.88 | 625.00 | 183.12 | 750.00 | 750.00 | 0.00 |
| | Projects | | | | | | |
| | Projects | 318.25 | 833.33 | 515.08 | 1,000.00 | 1,000.00 | 0.00 |
| | | 318.25 | 833.33 | 515.08 | 1,000.00 | 1,000.00 | 0.00 |
| | S137 Grants | | | | | | |
| | S137 grants | 0.00 | 166.67 | 166.67 | 200.00 | 200.00 | 0.00 |
| | | 0.00 | 166.67 | 166.67 | 200.00 | 200.00 | 0.00 |
| | Total Payments | 3,748.63 | 4,308.33 | 877.95 | 5,170.00 | 5,170.00 | 0.00 |
| | VAT | 49.05 | 0.00 | (49.05) | 100.00 | 100.00 | 0.00 |
| | Total Payments after VAT | 3,797.68 | 4,308.33 | 828.90 | 5,270.00 | 5,270.00 | 0.00 |
| RECEIPTS | | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference |
| | | To Date | To Date | £ | Projected | For Year | £ |
| | Bank Interest | 0.22 | 4.17 | (3.95) | 5.00 | 5.00 | 0.00 |
| | Grant | 0.00 | 245.83 | (245.83) | 295.00 | 295.00 | 0.00 |
| | Minor Maintenance Grant | 0.00 | 237.50 | (237.50) | 285.00 | 285.00 | 0.00 |
| | Misc | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Vat | 602.35 | 83.33 | 519.02 | 100.00 | 100.00 | 0.00 |
| | Total Receipts before precept | 602.57 | 570.83 | 31.74 | 685.00 | 685.00 | 0.00 |
| | Precept | 4,590.00 | 3,825.00 | 765.00 | 4,590.00 | 4,590.00 | 0.00 |
| | | 5,192.57 | 4,395.83 | 796.74 | 5,275.00 | 5,275.00 | 0.00 |
| | | 1,394.89 | 87.50 | 1,625.64 | 5.00 | 5.00 | 0.00 |

| | 2014-2015 actual | 2015-2016 actual | 2016 - 2017 actual | 2017-2018 actual | 2018-2019 actual | 2019-2020 actual | 2020-2021 actual | 2021-2022 budget | 2021-2022 actual to decisions made to end of 21 | Revised estimate 2021-2022 | Proposed Budget 2022-2023 |
|---|---------------------|---------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---|----------------------------------|---------------------------------|
| Expenditure | | | | | | | | | | | |
| Admin | | | | | | | | | | | |
| Clerk Salary | 1,491.72 | 1,491.72 | 1,491.72 | 2,006.05 | 2,012.10 | 2,302.15 | 2,059.15 | 2,500.00 | 1,580.40 | 2,500.00 | 2,500.00 |
| Clerk Expenses and home office contribution | - | - | - | 100.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| Training | 25.00 | 50.00 | 50.00 | 60.00 | - | - | - | 30.00 | 120.00 | 120.00 | 120.00 |
| Annual Audit | 20.00 | 20.00 | 20.00 | 25.00 | 126.20 | 51.80 | 37.50 | 80.00 | 39.00 | 39.00 | 50.00 |
| Room Hire | 118.60 | 120.00 | 135.00 | 45.00 | - | - | 11.99 | 160.00 | 90.00 | 150.00 | 210.00 |
| Subs | 193.97 | 195.91 | 198.85 | 407.49 | 40.00 | - | 35.00 | - | 35.00 | 35.00 | 35.00 |
| Website | - | - | - | 40.75 | - | 166.95 | 154.09 | 200.00 | 300.00 | 300.00 | 200.00 |
| Insurance | 265.00 | 265.00 | 273.75 | 280.00 | 291.20 | 302.84 | 364.95 | 400.00 | 358.18 | 358.15 | 400.00 |
| Stationary | 46.21 | 42.96 | 514.52 | 575.96 | 20.91 | 89.26 | - | 100.00 | 42.92 | 50.00 | 100.00 |
| Playing Field | | | | | | | | | | | |
| Maintenance | - | - | - | - | - | - | - | 200.00 | - | - | 200.00 |
| Safety Inspections | - | - | - | - | - | - | - | 100.00 | - | - | 100.00 |
| Grass cutting | - | - | - | 100.00 | 100.00 | 50.00 | 100.00 | 150.00 | 200.00 | 200.00 | 150.00 |
| Wildflower maintenance | - | - | - | - | - | - | - | 100.00 | 23.00 | 100.00 | 100.00 |
| Misc | | | | | | | | | | | |
| Bench maintenance | 125.00 | - | - | - | 405.16 | - | - | 150.00 | - | - | 500.00 |
| Grit bins and Salt | - | - | - | - | 79.00 | 19.00 | - | - | - | - | - |
| Footpaths | 285.00 | 285.00 | 190.00 | 285.00 | 190.00 | 390.00 | 390.00 | 400.00 | 390.00 | 390.00 | 400.00 |
| Bus shelters and defib | - | - | - | - | - | - | - | 100.00 | 1.88 | 1.88 | 100.00 |
| Donations | - | - | - | - | 66.00 | 66.00 | 66.00 | 100.00 | 50.00 | 66.00 | 100.00 |
| Election expenses | - | 241.17 | - | - | - | 172.23 | - | - | - | - | - |
| Projects (defibrillator and biodiversity) | - | - | - | - | - | - | 2,825.63 | 1,000.00 | 318.25 | - | 2,000.00 |
| S137 Grants | - | - | - | - | - | - | - | 200.00 | - | - | 200.00 |
| Total payments | £2,570.50 | £2,711.76 | £2,873.84 | £3,925.25 | £3,530.57 | £3,810.23 | £6,244.31 | £6,170.00 | £3,748.63 | £4,510.03 | £7,665.00 |
| VAT | - | - | - | - | 55.80 | 16.40 | 602.35 | 100.00 | 49.05 | 10.00 | 50.00 |
| Total expenditure | £2,570.50 | £2,711.76 | £2,873.84 | £3,925.25 | £3,586.37 | £3,826.63 | £6,846.66 | £6,270.00 | £3,797.68 | £4,520.03 | £7,715.00 |

| | | | | | | | | | | | |
|--------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Income | | | | | | | | | | | |
| Bank Interest | 1.46 | 1.52 | 1.03 | 0.78 | 3.72 | 6.08 | 1.24 | 5.00 | 0.22 | 2.00 | 2.00 |
| Grant | - | - | 780.00 | 285.00 | - | 880.00 | 250.00 | 295.00 | - | 300.00 | 300.00 |
| Minor Maintenance Grant (Footpaths) | 225.00 | 285.00 | 190.00 | - | 190.00 | 385.00 | 385.00 | 385.00 | - | 385.00 | 385.00 |
| Misc | - | 450.00 | - | - | 295.00 | 297.99 | 100.00 | - | - | - | - |
| VAT Rebate | - | - | 84.33 | - | - | - | 72.20 | 100.00 | 602.35 | 602.35 | 50.00 |
| Total receipts before precept | £226.46 | £736.52 | £1,055.36 | £285.78 | £488.72 | £1,569.07 | £808.44 | £785.00 | £602.57 | £1,289.35 | £737.00 |
| Precept | 2,500.00 | 2,500.00 | 2,500.00 | 4,500.00 | 4,590.00 | 4,590.00 | 4,590.00 | 4,590.00 | 4,590.00 | 4,590.00 | 5,049.00 |
| Total Income | £2,726.46 | £3,236.52 | £3,555.36 | £4,785.78 | £5,078.72 | £6,159.07 | £5,398.44 | £5,375.00 | £5,192.57 | £5,879.35 | £5,786.00 |

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|------------|-----------|-----------|-----------|------------|
| Balance bought forward from previous year | £3,525.36 | £3,681.50 | £4,206.26 | £4,887.78 | £5,748.31 | £7,240.66 | £9,573.08 | £8,124.86 | £8,124.86 | £8,124.86 | £9,484.18 |
| Plus income | £2,726.46 | £3,236.52 | £3,555.36 | £4,785.78 | £5,078.72 | £6,159.07 | £5,398.44 | £5,375.00 | £5,192.57 | £5,879.35 | £5,786.00 |
| Less expenditure | £2,570.50 | £2,711.76 | £2,873.84 | £3,925.25 | £3,586.37 | £3,826.63 | £6,846.66 | £6,270.00 | £3,797.68 | £4,520.03 | £7,715.00 |
| Annual Profit/loss | £155.96 | £524.76 | £681.52 | £860.53 | £1,492.35 | £2,332.44 | £-1,448.22 | £-895.00 | £1,394.89 | £1,359.32 | £-1,929.00 |
| Balance carry forward | £3,681.32 | £4,206.26 | £4,887.78 | £5,748.31 | £7,240.66 | £9,573.08 | £8,124.86 | £7,229.86 | £9,519.75 | £9,484.18 | £7,555.18 |

Need to keep one year's precept as a reserve