

NORTHWOOD & TINKERSLEY PARISH COUNCIL

Clerk: Sarah Porter

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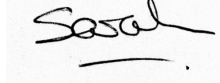
16th November 2021

Dear Councillor,

You are summoned to attend the Northwood & Tinkersley Parish Council Ordinary meeting on **Wednesday 24th November 2021 at 7.30pm in Rowsley Village Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 22 nd September 2021 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Defibrillator• Playing Field• Planning applications• Finance• Website• Correspondence actioned as agreed<ul style="list-style-type: none">➢ Poppies – sold out for this year➢ Jubilee event – Working party being established. Needs a lead Councillor | Agenda Item 8
Agenda Item 9
Agenda Item 7
Agenda Item 10
Agenda Item 10
To note |
| 7. Planning Applications <ul style="list-style-type: none">• New<ul style="list-style-type: none">○ 21/01227/FUL - Erection of storage building - Russell's Dale Road North Darley Dale Derbyshire DE4 2HX• Existing:<ul style="list-style-type: none">○ 21/00909/FUL, Erection of replacement dwelling house at 12 Carlton Avenue Darley Dale Derbyshire DE4 2HW – Permitted with conditions• Notice of Inquiry - North Park Farm, Whitworth Road - 21/00002/INQUIR - ENF/20/00120 - APP/P1045/C/20/3263159 | To note |
| 8. Defibrillator <ul style="list-style-type: none">• Signage – 2 options emailed round | Update |

- | | | |
|-----|--|--|
| 9. | Playing Field and footpaths: | Update |
| | <ul style="list-style-type: none"> • Footpath maintenance quote - £400 • Play equipment replacement or addition • Mowing of wildflower area completed and collected • Conservation grant potential | |
| 10. | Finance and Audit | |
| | <ul style="list-style-type: none"> • Accounts to 12th November 2021 – Appendix A • Budget setting 2022-2023 and footpath contract (Quote £400) – Appendix B • Online banking up and running. Change Clerk Standing Order to correct amount? • S137 requests – None • New expenditure to approve: <ul style="list-style-type: none"> ➢ Online payment – Poppy donation - £50 ➢ Online payment – Village Hall Booking - £30 ➢ Online payment – Clerk home office contribution and shortfall - £115.90 • Expenditure to note: <ul style="list-style-type: none"> ➢ Standing Order – Clerk Pay - £165 per month ➢ Cheque 654 – Defib installation - £108 • New income to note - <ul style="list-style-type: none"> ➢ Interest – 16p since April | <p>To note</p> <p>To discuss</p> <p>To note</p> <p>To note</p> <p>To approve</p> <p>To note</p> <p>To note</p> |
| 11. | Correspondence: | |
| | <ul style="list-style-type: none"> • Royal British Legion - Derbyshire Lamp Post Poppy Campaign 2021 – Clerk responded to say putting on lampposts on the A6 • Public Space Protection Order consultation – Recreation ground already listed | <p>To note</p> <p>To discuss</p> |
| 12. | Feedback from Meetings and Training - None | |
| 13. | For information: | To note |
| | <ul style="list-style-type: none"> • Stancliffe Quarry - public consultation • Consultation Derbyshire Bus Service Improvement Plan | |
| 14. | Reading (circulated by email): | All to be read |
| | <ul style="list-style-type: none"> • Planning notices • Councillor guides • Peak Park Authority Press Releases • Derbyshire County Council Community News and Press Releases • Derbyshire Dales District Council Press Releases • Police Alerts | |
| 15. | Dates for 2022: | |
| | <ul style="list-style-type: none"> ○ 26th January 2022 ○ 9th March 2022 ○ 20th April 2022 ○ 1st June 2022 ○ 13th July 2022 ○ 5th October 2022 ○ 16th November 2022 | |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm at Rowsley Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- To be agreed

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MINUTES

For the meeting held on 22nd September 2021 at Rowsley Village Hall

Councillors: David Hempshall
Janet Iles
Tessa Lindebaum
Others: Sarah Porter

Colin Wragg
Chris Ragg

Apologies: Cllr Sharlaine Fincham
Cllr Alan Palfreyman
Cllr Trevor Lane
Cllr Susan Hobson (DCC)
Cllr Matthew Buckler (DDDC)
PCSO Anthony Boswell (Police)

*Report / Action
Required*

1. Apologies for absence were received from Cllr Sharlaine Fincham, Cllr Alan Palfreyman, Cllr Trevor Lane, Cllr Susan Hobson, Cllr Matthew Buckler and PCSO Anthony Boswell (Police).
2. There were no declaration of interests
3. Public speaking:
 - Cllr Hempshall – has looked at the Boundary Commission suggestion and Northwood and Tinkersley is being linked with Darley Dale although the Parish Council has requested to be linked to Stanton in the Peak.
4. There were no items to be taken with the public excluded
5. The Minutes of the Meeting held on 15th July 2021 were approved.
6. Matters Arising (non-decision making)
 - Councillor vacancies discussed under Item 7
 - Defibrillator was discussed under Item 9
 - Playing Field was discussed under Item 10
 - Planning applications were discussed under Item 8
 - Finance was discussed under Item 11
 - Website was discussed under Item 11
 - Correspondence actioned as agreed
7. Co-Option of Councillor
Chris Ragg was co-opted on to the Council unanimously. Chris was welcomed to the Council.
8. Planning Applications
 - New - None
 - Existing:
 - 21/00909/FUL, Erection of replacement dwelling house at 12 Carlton Avenue Darley Dale Derbyshire DE4 2HW
 - 21/00764/FUL - Construction of a manege for personal use at Rowsley Barn Chesterfield Road Rowsley Derbyshire DE4 2EG – Permitted with conditions
 - 21/00539/FUL - Two storey side extension - Snowdrop Cottage Bent Lane Darley Dale Derbyshire DE4 2HN Derbyshire – Permitted with conditions
 - 21/00669/FUL - Erection of Implement and fodder storage building at Rowsley Barn Chesterfield Road Rowsley Derbyshire DE4 2EG Derbyshire – Permitted with conditions
 - 21/00691/FUL - Erection of 1no. detached dwelling house (resubmission) at Land To The Rear Of 16 Thorncliffe Avenue Darley Dale Derbyshire – Permitted with conditions
 - Notice of Inquiry - North Park Farm, Whitworth Road - 21/00002/INQUIR - ENF/20/00120 - APP/P1045/C/20/3263159
9. Defibrillator
 - Signage – Clerk to order 2 signs for the lamppost to signpost from Northwood Lane Clerk
 - Regular checks – Cllr Lindebaum and the Clerk will undertake the checks Clerk
 - Registered with The Circuit
10. Playing Field and footpaths:
 - Fruit trees and bench – Cllr Lindebaum suggests that the event planned for the Queen’s Platinum Jubilee could be used to choose the fruit trees and bench. This was supported. Clerk
 - Complaint – The Clerk has received and responded to a complaint about the playing field.

Signed:.....

Dated:.....

- End of grant form completed
- Footpaths strimmed in early August and Councillors informed
- Mowing of wildflower area requested and it was agreed to collect this year and request a grant from DDDC to help with this. Clerk
- Conservation grant potential – Cllr Ragg’s garden is a recognised conservation area for butterflies. Cllr Ragg would like to now look into developing a project to widen this. This was discussed and it was agreed to develop a proposal. Cllr Ragg

11. Finance and Audit

- Accounts to 14th September 2021 were noted
- Online banking application approved and waiting for customer number to set up. Clerk will chase again. Clerk
- S137 requests – None
- New expenditure approved: Clerk
 - Cheque 651 – Clerk Standing Order shortfall - £23.85
 - Cheque 652 – DALC Chair training - £120
 - Cheque 653 – Footpath maintenance - £230
- Expenditure noted:
 - Standing Order – Clerk Pay - £165 per month
 - Cheque 650 – Insurance - £358.18
 - DD – Information Commissioner’s Office - £40
- New income noted - None

12. Correspondence:

- The Queen’s Platinum Jubilee Beacons 2nd June 2022 – It was agreed to hold an event on the playing field. A sub-committee has been set up to organise it and the consultation consisting of Cllr Lindbaum and Cllr Hempshall and other residents will be asked to join in. The first meeting will be in January. Cllr Lindebaum, Cllr Hempshall and Clerk
- Bins being missed are being reported. Please let the Clerk know of any missed bins. Clerk
- British Legion remembrance merchandise – It was agreed to donate £50 and buy some more poppies. Clerk

13. Feedback from Meetings and Training – None

14. For information:

- Stancliffe Quarry - public consultation
- Consultation Derbyshire Bus Service Improvement Plan

15. Reading (circulated by email):

- Planning notices
- Councillor guides
- Peak Park Authority Press Releases
- Derbyshire County Council Community News and Press Releases
- Derbyshire Dales District Council Press Releases
- Police Alerts

16. Dates for 2022. There was a discussion about moving the dates to every other month. T was agreed to discuss at the next meeting. Currently the dates were agreed as:

- 26th January 2022
- 9th March 2022
- 20th April 2022
- 1st June 2022
- 13th July 2022
- 5th October 2022
- 16th November 2022

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm venue to be confirmed due to Covid restrictions - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND –

- 3rd November

NORTHWOOD&TINKERSLEY PARISH COUNCIL

Bank Rec. As at 12th November 2021

	NatWest Current £	NatWest Reserve £	Summary £	
Cash Book :				
Bal b/fwd current A/C 1st April 2021	5,106.38	3,018.48	8,124.86	
plus : receipts	5,192.35	0.16	5,192.51	
less : payments	-3,021.95		-3,021.95	
unpresented items	0.00		0.00	
	<u>7,276.78</u>	<u>3,018.64</u>	<u>10,295.42</u>	0.00
Unpresented chqs	23.00	0.00	23.00	
Unpresented receipts	0.00	0.00	0.00	
Balance	<u>7,299.78</u>	<u>3,018.64</u>	<u>10,318.42</u>	
Bank :				
Current A/C - 03/09/2021	7,299.78		7,299.78	
Deposit A/C - 30/09/20	0.00	3,018.64	3,018.64	
	<u>7,299.78</u>	<u>3,018.64</u>	<u>10,318.42</u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

_____ Date _____

Signed by Chairman

_____ Date _____

NORTHWOOD&TINKERSLEY PARISH COUNCIL		Monthly Budget Date 12/11/21			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2021 - 2022		8					
Date	12th November 2021	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	8	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	1,226.55	1,666.67	440.12	2,500.00	2,500.00	0.00
	Clerk's expenses and home office contribution	100.00	133.33	33.33	200.00	200.00	0.00
	Training	120.00	20.00	(100.00)	30.00	30.00	0.00
	Audit fees	39.00	53.33	14.33	80.00	80.00	0.00
	Room hire	60.00	106.67	46.67	160.00	160.00	0.00
	Subscription	35.00	0.00	(35.00)	0.00	0.00	0.00
	Website maintenance	300.00	133.33	(166.67)	200.00	200.00	0.00
	Insurance	358.18	266.67	(91.51)	400.00	400.00	0.00
	Stationery, Printing and Adverts	42.92	66.67	23.75	100.00	100.00	0.00
		2,281.65	2,446.67	165.02	3,670.00	3,670.00	0.00
	Playing Field						
	Maintenance	0.00	133.33	133.33	200.00	200.00	0.00
	Safety Inspection	0.00	66.67	66.67	100.00	100.00	0.00
	Grass cut	0.00	100.00	100.00	150.00	150.00	0.00
	Wildflower maintenance	23.00	66.67	43.67	100.00	100.00	0.00
		23.00	366.67	343.67	550.00	550.00	0.00
	Misc						
	Bench - maintenance	0.00	100.00	100.00	150.00	150.00	0.00
	Grit Bins and salt refills	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	390.00	266.67	(123.33)	400.00	400.00	0.00
	Bus Shelter	0.00	66.67	66.67	100.00	100.00	0.00
	Donations	0.00	66.67	66.67	100.00	100.00	0.00
	Election Costs	0.00	0.00	0.00	0.00	0.00	0.00
		390.00	500.00	110.00	750.00	750.00	0.00
	Projects						
	Projects	318.25	666.67	348.42	1,000.00	1,000.00	0.00
		318.25	666.67	348.42	1,000.00	1,000.00	0.00
	S137 Grants						
	S137 grants	0.00	133.33	133.33	200.00	200.00	0.00
		0.00	133.33	133.33	200.00	200.00	0.00
	Total Payments	3,012.90	3,446.67	752.02	5,170.00	5,170.00	0.00
	VAT	9.05	0.00	(9.05)	100.00	100.00	0.00
	Total Payments after VAT	3,021.95	3,446.67	742.97	5,270.00	5,270.00	0.00
RECEIPTS		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Bank Interest	0.16	3.33	(3.17)	5.00	5.00	0.00
	Grant	0.00	196.67	(196.67)	295.00	295.00	0.00
	Minor Maintenance Grant	0.00	190.00	(190.00)	285.00	285.00	0.00
	Misc	0.00	0.00	0.00	0.00	0.00	0.00
	Vat	602.35	66.67	535.68	100.00	100.00	0.00
	Total Receipts before precept	602.51	456.67	145.84	685.00	685.00	0.00
	Precept	4,590.00	3,060.00	1,530.00	4,590.00	4,590.00	0.00
		5,192.51	3,516.67	1,675.84	5,275.00	5,275.00	0.00
		2,170.56	70.00	2,418.81	5.00	5.00	0.00

		2014-2015 actual	2015-2016 actual	2016 - 2017 actual	2017-2018 actual	2018-2019 actual	2019-2020 actual	2020-2021 actual	2021-2022 budget	2021-2022 actual to decisions made to September 2020	Revised estimate 2021-2022	Proposed Budget 2022-2023
Expenditure												
Admin	Clerk Salary	1,491.72	1,491.72	1,491.72	2,006.05	2,012.10	2,302.15	2,059.15	2,500.00	1,061.55	2,500.00	2,500.00
	Clerk Expenses and home office contribution	-	-	-	100.00	200.00	200.00	200.00	200.00	100.00	200.00	200.00
	Training	25.00	50.00	50.00	60.00	-	-	-	30.00	120.00	120.00	120.00
	Annual Audit	20.00	20.00	20.00	25.00	126.20	51.80	37.50	80.00	39.00	39.00	50.00
	Room Hire	118.60	120.00	135.00	45.00	-	-	11.99	160.00	60.00	150.00	210.00
	Subs	193.97	195.91	198.85	407.49	40.00	-	35.00	-	35.00	35.00	35.00
	Website	-	-	-	40.75	-	166.95	154.09	200.00	300.00	300.00	200.00
	Insurance	265.00	265.00	273.75	280.00	291.20	302.84	364.95	400.00	358.18	358.15	400.00
Stationary	46.21	42.96	514.52	575.96	20.91	89.26	-	100.00	42.95	50.00	100.00	
Playing Field	Maintenance	-	-	-	-	-	-	-	200.00	-	-	200.00
	Safety Inspections	-	-	-	-	-	-	-	100.00	-	-	100.00
	Grass cutting	-	-	-	100.00	100.00	50.00	100.00	150.00	-	200.00	150.00
	Wildflower mintenance	-	-	-	-	-	-	-	100.00	23.00	100.00	100.00
Misc	Bench maintenance	125.00	-	-	-	405.16	-	-	150.00	-	-	150.00
	Grit bins and Salt	-	-	-	-	79.00	19.00	-	-	-	-	-
	Footpaths	285.00	285.00	190.00	285.00	190.00	390.00	390.00	400.00	390.00	390.00	400.00
	Bus shelters	-	-	-	-	-	-	-	100.00	-	-	100.00
	Donations	-	-	-	-	66.00	66.00	66.00	100.00	-	66.00	100.00
Election expenses	-	241.17	-	-	-	172.23	-	-	-	-	-	
Projects (defibrillator)	-	-	-	-	-	-	2,825.63	1,000.00	210.25	-	-	
S137 Grants	-	-	-	-	-	-	-	200.00	-	-	200.00	
Total payments	£2,570.50	£2,711.76	£2,873.84	£3,925.25	£3,530.57	£3,810.23	£6,244.31	£6,170.00	£2,739.93	£4,508.15	£5,315.00	
VAT	-	-	-	-	55.80	16.40	602.35	100.00	9.05	10.00	50.00	
Total expenditure	£2,570.50	£2,711.76	£2,873.84	£3,925.25	£3,586.37	£3,826.63	£6,846.66	£6,270.00	£2,748.98	£4,518.15	£5,365.00	

Income												
Bank Interest	1.46	1.52	1.03	0.78	3.72	6.08	1.24	5.00	0.16	2.00	2.00	
Grant	-	-	780.00	285.00	-	880.00	250.00	295.00	-	300.00	300.00	
Minor Maintenance Grant (Footpaths)	225.00	285.00	190.00	-	190.00	385.00	385.00	385.00	-	385.00	385.00	
Misc	-	450.00	-	-	295.00	297.99	100.00	-	-	-	-	
VAT Rebate	-	-	84.33	-	-	-	72.20	100.00	602.35	602.35	50.00	
Total receipts before precept	£226.46	£736.52	£1,055.36	£285.78	£488.72	£1,569.07	£808.44	£785.00	£602.51	£1,289.35	£737.00	
Precept	2,500.00	2,500.00	2,500.00	4,500.00	4,590.00	4,590.00	4,590.00	4,590.00	4,590.00	4,590.00	4,590.00	
Total Income	£2,726.46	£3,236.52	£3,555.36	£4,785.78	£5,078.72	£6,159.07	£5,398.44	£5,375.00	£5,192.51	£5,879.35	£5,327.00	

Balance bought forward from previous year	£3,525.36	£3,681.50	£4,206.26	£4,887.78	£5,748.31	£7,240.66	£9,573.08	£8,124.86	£8,124.86	£8,124.86	£9,486.06
Plus income	£2,726.46	£3,236.52	£3,555.36	£4,785.78	£5,078.72	£6,159.07	£5,398.44	£5,375.00	£5,192.51	£5,879.35	£5,327.00
Less expenditure	£2,570.50	£2,711.76	£2,873.84	£3,925.25	£3,586.37	£3,826.63	£6,846.66	£6,270.00	£2,748.98	£4,518.15	£5,365.00
Annual Profit/loss	£155.96	£524.76	£681.52	£860.53	£1,492.35	£2,332.44	£-1,448.22	£-895.00	£2,443.53	£1,361.20	£-38.00
Balance carry forward	£3,681.32	£4,206.26	£4,887.78	£5,748.31	£7,240.66	£9,573.08	£8,124.86	£7,229.86	£10,568.39	£9,486.06	£9,448.06

Need to keep one year's
precept as a reserve