

NORTHWOOD & TINKERSLEY PARISH COUNCIL

Clerk: Sarah Porter

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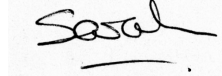
4th July 2018

Dear Councillor,

You are summoned to attend the Northwood&Tinkersley Parish Council Ordinary meeting on **Wednesday 11th July 2018 at 7.30pm in the Tea Room on Dale Road.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 16 th May 2018 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Grit Bin• Councillor vacancies• Defibrillator• Playing Field• Planning applications• Finance• Footpath over boggy area - At the time of my inspection there didn't appear to any significant issues with flooding, there was a very slightly wet area within a field crossed by Northwood and Tinkersley Footpath 18 but easily passable if people are suitable equipped with walking boots or shoes. I would not normally recommend a footbridge in the middle of field as it is not practicable for farming the land and it may result in a slippery surface for walkers. Clerk has asked her to reassess in October• Poppies – How many to order?• Derelict Houses• Correspondence actioned as agreed | To discuss
Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
Update

Update
Update
To note |
| 7. Councillor Vacancies and new Vice Chair | To discuss |
| 8. Defibrillator <ul style="list-style-type: none">• Need to identify which lamppost to host the defibrillator | To discuss |
| 9. Playing Field <ul style="list-style-type: none">• Response from DDDC - There are a number land transfers, including this one, that the | Update |

Council were looking to make that have stalled for various reasons. These transactions are going to be reassessed in the autumn. - Clerk has asked Cllrs Atkin and Wild for assistance

- Goal net added by a resident

10. Planning Applications

New:

- 18/00548/FUL - 65 Northwood Lane, Darley Dale, Derbyshire DE4 2HR - Two storey side and rear extensions – Deadline passed and Clerk emailed round. There were no comments
- 18/00547/REM - North Park Farm, Whitworth Road, Darley Dale, Derbyshire DE4 2HJ - Approval of reserved matters for the erection of one dwelling (outline application 17/00995/OUT) - Deadline passed and Clerk emailed round. There were no comments

To discuss

Existing:

- 18/00422/FUL - New Cottage, Northwood Grange, Lumb Lane - Erection of independent dwelling house – Approved conditionally

To note

11. Finance and Audit

- Audit submitted
- Accounts to 3rd July 2018 – Appendix A
- GDPR – Clerk has completed everything to be compliant. Councillors needs to complete a security checklist.
- S137 requests – None
- New expenditure to approve:
 - Cheque 591 – ICO registration - £35
 - Cheque 592 – Stamps - £6.95
 - Cheque 593 – Noticeboard - £211.16
- Expenditure to note
 - Standing Order – Clerk Pay - £157.05 per month
- New income to note - none

To note

To note

To note

To discuss

To note

To approve

To note

To note

12. Noticeboards

To discuss

13. Correspondence:

- Derbyshire County Council Bus Strategy
- Community Involvement Scheme
- Consultation on draft supplementary planning document
- Beacon to commemorate WW1
- Mobile Library Focus Group and Library Drop In Sessions

To respond?

To participate?

To respond?

To organise?

To note

14. Feedback from Meetings and Training – None

15. For information – None

To note

16. DALC Circulars (all circulated by email):

To note

- Circular 09-2018 - Launch DALC Excellence Awards - DDDC Consults - Great British High Street Award - New powers for councils deliver homes for local families - LGA councillor workbooks - Updated LTN Procurement - Data Protection Fee – CIL
- Circular 08-18 - High Court Ruling - CIL Survey - Councillor Commission 'Voice of the Councillor' workshops - Neighbourhood Planning Grants - Angling Grant Fund - Dementia Friendly Guide – Training
- Circular 07 - 2018 - GDPR - DPO - Guidance - Update on Data Protection Fees - Potential Issue with PWLB balances - National Grid Gas - Planning & Building Control Survey - Publication Guide to effective partnerships

17. Reading (circulated by email):

All to be read

- Citizens Advice Derbyshire Districts - Derbyshire Dales Impact Report 2017-18
- Planning notices
- Derbyshire Police and Crime Panel Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Police Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Tea Room on Dale Road - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND –

- 12th September 2018
- 31st October 2018
- 5th December 2018

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MINUTES

For the meeting held on 16th May 2018 in the Tea Room on Dale Road

Councillors: Alan Palfreyman
Trevor Lane

Colin Wragg

Apologies: Cllr Janet Iles
Cllr Sharlaine Fincham
Cllr David Allen-Ashcroft

Others: Tessa Lindebaum
Cllr Jason Atkin (DCC)
Sarah Porter

Cllr Jo Wild (DDDC)
PCSO Anthony Boswell (Police)

*Report / Action
Required*

1. Apologies for absence were received from Cllr Janet Iles, Cllr Sharlaine Fincham, Cllr David Allen-Ashcroft, Cllr Jo Wild (DDDC) and PCSO Anthony Boswell (Police).

David Allen-Ashcroft has tendered his resignation with immediate effect. The Parish Council thanked him for all his hardwork.

2. There were no declaration of interests

3. Public speaking:

- Cllr Atkin – DCC are making available more community grants. He was asked to chase up DDC about the Playing Field. Cllr Atkin

4. There were no items to be taken with the public excluded

5. The Minutes of the Meeting held on 21st March 2018 were approved subject to noting the wrong date at the top.

6. Matters Arising (non decision making)

- Grit Bin – To put on the next agenda.
- Playing Field was discussed under Item 9
- Planning applications were discussed under Item 10
- Finance was discussed under Item 11
- Correspondence:
 - Derelict Houses – No update and Cllr Wild off work at the moment
 - Defibrillator was discussed under Item 7

7. Councillor Vacancies

No takers so far. The Clerk continues to promote via the website, Facebook page and emails. Clerk

8. Defibrillator

- Grant application from Cllr Wild was successful and has been received.
- There is a defibrillator at Arconic and at Platts Harris. Arconic will not allow theirs to be used but they do hope to be able to put one in the car park. Arconic
- Clerk has contacted Western Power about using the street lighting electricity and pole Clerk

9. Playing Field

- No update on the asset transfer, hence asking Cllr Atkin to assist. Cllr Atkin
- Signage – There has been someone camping on the field for one night.
- 4 or 5 family groups playing football but the pitch needs better drainage. This can't be addressed until there is an agreement on the future of the field.

10. Planning Applications

New:

- 18/00422/FUL - New Cottage, Northwood Grange, Lumb Lane - Erection of independent dwelling house – There were no comments on the altered drive. Clerk

Existing:

- 18/00139/FUL - Tinkersley Cottage, Tinkersley, Rowsley, Derbyshire DE4 2NJ - Two storey/single storey extensions with balconies and alterations to dwelling – Permitted with conditions
- 18/00201/PDE - Ashleigh, Dale Road North, Darley Dale, Derbyshire DE4 2HX - Householder extension - single storey extension projecting 1.2m, maximum height of 3m and 3m to eaves – Permitted with conditions

11. Finance and Audit

- Accounts to 9th May 2018 were noted
- Footpath maintenance –
 - Clerk met with contractor and discussed work this year
 - Path 18 gap under the gate was reported. This was felt to be ok.

Signed:.....

Dated:.....

- Gate at end of 52 Nannygoat crossing. This was felt to be ok.
- New cycle path (path 18) needs a bridge over the flooding area. Clerk
- GDPR - Clerk has attended training and will prepare a privacy notice for the website and email the newsletter group to confirm that people can unsubscribe at any time. Councillors are advised to not retain non-public council documents or emails.
- S137 requests – None
- New expenditure to approve: Clerk
- Cheque 589 – HMRC - £31.40
- Cheque 590 – Audit - £26.20
- Expenditure to note
- Standing Order – Clerk Pay - £157.05 per month
- New income to note - none

12. Correspondence:

- The Off-Street Parking Places (Amendment No. 4) Order 2018 (“Amendment No. 4 Order”) was noted
- Brownfield Land Register 'Expressions of Interest' 2018 was noted
- Derbyshire Lamp Post Poppy Campaign 2018 – it was agreed to look in to this. The Clerk will look at the number of lamp posts in the area and all will look in to the number who fell in WW1 Clerk
- Library Letter was noted

13. Feedback from Meetings and Training –

- GDPR Training – Under Item 11

14. For information:

- National Rural Crime Survey 2018 – sent to the Parish

15. DALC Circulars (all circulated by email):

- Circular 6 - 2018 - External Audit News - Neighbourhood Planning Grant - Section 137 allowance - GDPR update & training - Updated Standing Orders & LTN - Free Webinar - Project Man. Training - Councillor Essentials Training

16. Reading (circulated by email):

- DDDC Area Community Forums Notes
- Darley Hillside Residents Association
- Planning notices
- Derbyshire Police and Crime Panel Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Police Alerts

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- | | |
|-----------------------------------|---------------------------------|
| • 11 th July 2018 | • 31 st October 2018 |
| • 12 th September 2018 | • 5 th December 2018 |

NORTHWOOD&TINKERSLEY PARISH COUNCIL
Bank Rec. As at 3rd July 2018

	NatWest Current £	NatWest Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2018	2,740.87	3,007.44	5,748.31	
plus : receipts	4,885.00	0.00	4,885.00	
less : payments	-528.75		-528.75	
unpresented items	0.00		0.00	
	<u>7,097.12</u>	<u>3,007.44</u>	<u>10,104.56</u>	0.00
Unpresented chqs	157.05	0.00	157.05	
Unpresented receipts	0.00	0.00	0.00	
Balance	<u>7,254.17</u>	<u>3,007.44</u>	<u>10,261.61</u>	
Bank : Current A/C - 05/03/18	7,254.17		7,254.17	
Deposit A/C - 05/04/18	0.00	3,007.44	3,007.44	
	<u>7,254.17</u>	<u>3,007.44</u>	<u>10,261.61</u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

_____ Date _____

Signed by Chairman

_____ Date _____

NORTHWOOD&TINKERSLEY PARISH COUNCIL		Monthly Budget Variances at 03/07/18			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2018 - 2019		3					
Date	3rd July 2018	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	3	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	502.55	525.00	22.45	2,100.00	2,100.00	0.00
	Clerk's expenses and home office contribution	0.00	50.00	50.00	200.00	200.00	0.00
	Training	0.00	12.50	12.50	50.00	50.00	0.00
	Audit fees	26.20	20.00	(6.20)	80.00	80.00	0.00
	Room hire	0.00	40.00	40.00	160.00	160.00	0.00
	Subscription DALC	0.00	55.00	55.00	220.00	220.00	0.00
	Website maintenance	0.00	50.00	50.00	200.00	200.00	0.00
	Insurance	0.00	75.00	75.00	300.00	300.00	0.00
	Stationery, Printing and Adverts	0.00	150.00	150.00	600.00	600.00	0.00
		528.75	977.50	448.75	3,910.00	3,910.00	0.00
	Playing Field						
	Maintenance	0.00	50.00	50.00	200.00	200.00	0.00
	Safety Inspection	0.00	25.00	25.00	100.00	100.00	0.00
	Grass cut	0.00	25.00	25.00	100.00	100.00	0.00
	Rent	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	100.00	100.00	400.00	400.00	0.00
	Misc						
	Bench - maintenance	0.00	0.00	0.00	0.00	0.00	0.00
	Grit Bins and salt refills	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	0.00	0.00	0.00	0.00	0.00
	Bus Shelter	0.00	0.00	0.00	0.00	0.00	0.00
	Donations	0.00	0.00	0.00	0.00	0.00	0.00
	Election Costs	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
	Projects						
	Projects	0.00	250.00	250.00	1,000.00	1,000.00	0.00
		0.00	250.00	250.00	1,000.00	1,000.00	0.00
	S137 Grants						
	S137 grants	0.00	50.00	50.00	200.00	200.00	0.00
		0.00	50.00	50.00	200.00	200.00	0.00
	Total Payments	528.75	1,127.50	598.75	4,510.00	4,510.00	0.00
	VAT	0.00	0.00	0.00	100.00	100.00	0.00
	Total Payments after VAT	528.75	1,127.50	598.75	4,610.00	4,610.00	0.00
RECEIPTS		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Bank Interest	0.00	1.25	(1.25)	5.00	5.00	0.00
	Grant	295.00	0.00	295.00	0.00	0.00	0.00
	Minor Maintenance Grant	0.00	71.25	(71.25)	285.00	285.00	0.00
	Misc	0.00	0.00	0.00	0.00	0.00	0.00
	Vat	0.00	25.00	(25.00)	100.00	100.00	0.00
	Total Receipts before precept	295.00	97.50	197.50	390.00	390.00	0.00
	Precept	4,590.00	1,147.50	3,442.50	4,590.00	4,590.00	0.00
		4,885.00	1,245.00	3,640.00	4,980.00	4,980.00	0.00
		4,356.25	117.50	4,238.75	370.00	370.00	0.00