

NORTHWOOD & TINKERSLEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: northwood.tinkersleyipc@gmail.com

Web: www.tinkersley.wixsite.com/northwoodntinkersley

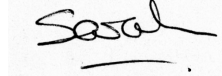
14th March 2018

Dear Councillor,

You are summoned to attend the Northwood&Tinkersley Parish Council Ordinary meeting on **Wednesday 21st March 2018 at 7.30pm in the Tea Room on Dale Road.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence – Cllr Sharlaine Fincham | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 31 st January 2018 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Snow Warden Scheme• Playing Field• Planning applications• Finance• Correspondence:<ul style="list-style-type: none">➢ Derelict Houses➢ Defibrillator | To discuss
Agenda Item 9
Agenda Item 10
Agenda Item 11

Update
Agenda Item 7 |
| 7. Councillor Vacancy | To discuss |
| 8. Defibrillator <ul style="list-style-type: none">• Grant application from Cllr Wild was successful• There is a defibrillator at Aconite and at Platts Harris but not at Peak Rail• Not able to utilise the street lighting electricity or pole | To discuss |
| 9. Playing Field | Update |
| 10. Planning Applications
New: <ul style="list-style-type: none">• 18/00139/FUL - Tinkersley Cottage, Tinkersley, Rowsley, Derbyshire DE4 2NJ - Two storey/single storey extensions with balconies and alterations to dwelling• 18/00201/PDE - Ashleigh, Dale Road North, Darley Dale, Derbyshire DE4 2HX - Householder extension - single storey extension projecting 1.2m, maximum height of 3m | To discuss |

and 3m to eaves

- Existing: To note
- 17/01242/FUL - Single storey rear / side extension - 14 Thorncliffe Avenue Darley Dale Derbyshire DE4 2HU – Permitted conditionally
 - 17/01117/OUT - Residential development of up to 10 dwellings (outline) - Matlock Transport Northwood Lane Darley Dale Derbyshire DE4 2HQ – Refused
 - T/17/00128/TPO - Application for Tree Works - Northwood Bungalow, Northwood Lane, Darley Dale – Awaiting decision
 - 17/00995/OUT - Erection of dwelling (outline) - North Park Farm, Whitworth Road, Darley Dale, Derbyshire DE4 2HJ – Awaiting decision
11. Finance and Audit To note
- Accounts to 14th March 2018 – Appendix A To discuss
 - Footpath maintenance To discuss
 - To adopt the NALC Policies and approve the Financial Regulations and Standing To approve
 - Orders for 2018 – Appendix B (separate pack) To approve
 - Asset Register 2018 – Appendix C To discuss
 - GDPR To note
 - S137 requests – None To note
 - New expenditure to approve: To approve
 - Cheque 586 – Footpath work - £285
 - Cheque 587 - Dalc subscription - £205.66 or £310.66 with training
 - Cheque 588 – HMRC - £39.62
 - Expenditure to note To note
 - Standing Order – Clerk Pay - £157.05 for January
 - New income to note To note
 - Footpath grant - £285
12. Correspondence: To respond?
- Derbyshire Dales Community Infrastructure Levy To respond?
 - Revised Statement of Community Involvement (SCI) Consultation Document from Peak Park
13. Feedback from Meetings and Training – None
14. For information - None To note
15. DALC Circulars (all circulated by email): To note
- Circular 4-2018 - DALC Spring Seminar - New Training Offered - GDPR - NALC Lobby - Keep Britain Tidy - Census Survey of Cllrs - National Agreement Clerk Contract - Collab working with principal council - Consultations - New Legal Briefings
 - Circular 3-2018 - Data Protection Bill - GDPR Training – Transparency Fund Final Call - Revised Legal T Ns - NALC Chair - Survey services in areas with high second & holiday homes - Help clean up Country - HR issue - Cllr census - Cllr Essential Training
16. Reading (circulated by email): All to be read
- Planning notices
 - Derbyshire Police and Crime Panel Newsletter
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Police Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Tea Room on Dale Road - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND –

- 16th May 2018
- 11th July 2018
- 12th September 2018
- 31st October 2018
- 5th December 2018

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MINUTES

For the meeting held on 31st January 2018 in the Tea Room on Dale Road

Councillors: Janet Iles
Sharlaine Fincham
Others: Tessa Lindebaum
Cllr Jason Atkin (DCC)
Sarah Porter

Alan Palfreyman
Colin Wragg

Apologies: Cllr David Allen-Ashcroft
Cllr Trevor Lane
Cllr Jo Wild (DDDC) PCSO
Anthony Boswell (Police)

*Report / Action
Required*

1. Apologies for absence were received from Cllr David Allen-Ashcroft, Cllr Trevor Lane, Cllr Jo Wild (DDDC) and PCSO Anthony Boswell (Police). Cllr Iles welcomed everyone to the meeting.
2. There were no declaration of interests
3. Public speaking:
 - Cllr Jason Atkin
 - The District Council is raising the Council Tax by 2.9%
 - Jason has a grant which he would happily use towards the defibrillator. He suggests £505
 - Cllr Jo Wild – Has about £295 left in her grant pot. Agreed to put in an application for this.
4. There were no items to be taken with the public excluded
5. The Minutes of the Meeting held on 6th December 2017 were approved subject to noting Cllr Ridgard was not present.
6. Matters Arising (non decision making)
 - Snow Warden Scheme – The grit hasn't arrived. Clerk to chase
 - Playing Field was discussed under Item 9
 - Planning applications was discussed under Item 10
 - Finance including looking at the Parish Council's priorities was discussed under Item 11
 - Correspondence:
 - Derelict Houses – The Clerk wrote to Cllr Wild who is looking in to this. She will chase it up.
 - Defibrillator was discussed under Item 7
7. Councillor Vacancies
Cllrs Jason Ridgard and David Neath have tendered his resignation. The Parish Council thanked them for all they have done for the parish. The draft Councillor Job Description was discussed and approved to go out. Clerk will advertise.
8. Defibrillator
The cost of a defibrillator with an outdoor cabinet is between £1,500 and £1,800. The cabinet will need a trickle electricity supply (off a lighting ring) and be installed by an electrician. It was agreed to check whether anywhere locally has a defib. Clerk will ask DCC if a defib can be run off a lamppost.
9. Playing Field
 - Asset transfer from DDDC – It is in the deeds for most of the houses to help maintain the Avenue. The Clerk has had further correspondence from DDDC and a resident from the Avenue. This was discussed. The Parish Council are not involved with the new surfacing of the Avenue as it is not yet transferred to the Parish Council. The District Council plan to resurface it and pass some of the costs on to the residents. It was agreed to clarify some more points regarding the implications of taking on ownership of the Avenue and also whether the road could be adopted by Derbyshire County Council or by the residents.
10. Planning Applications
New:
 - 17/01242/FUL - Single storey rear / side extension - 14 Thorncliffe Avenue Darley Dale Derbyshire DE4 2HU – considered by email and no comments submitted on the consultationExisting:
 - 17/01117/OUT - Residential development of up to 10 dwellings (outline) - Matlock Transport Northwood Lane Darley Dale Derbyshire DE4 2HQ – awaiting decision. Going to Planning Committee on 6th February with a recommendation to refuse
 - T/17/00128/TPO - Application for Tree Works - Northwood Bungalow, Northwood Lane,

Signed:.....

Dated:.....

- Darley Dale – Awaiting decision
- 17/01094/FUL - Extensions and alterations to property to create additional accommodation in roof space - Stanton View Cottage, Dale Road, North Darley Dale, Derbyshire DE4 2HX – Permitted with conditions
- 17/00995/OUT - Erection of dwelling (outline) - North Park Farm, Whitworth Road, Darley Dale, Derbyshire DE4 2HJ – Permitted with conditions

11. Finance and Audit

- Accounts to 22nd January 2018 were noted
- Budget for 2018/2019 including priorities for the Parish Council and footpath work:
 - Footpath – Clerk has emailed the footpath contractor requesting an invoice. She will chase this. Clerk
 - Priorities – An immediate priority would be the defibrillators, then the recreation ground and then longer term some improvements to the footpaths. It was agreed to look at consulting on priorities with the residents along with the proposals for the recreation ground. Clerk
 - Budget – This was approved with an additional line for projects (this year defibrillator) and the precept set at £4590 which is an increase of 2% Clerk
- £137 requests – None
- New expenditure approved:
 - Cheque 584 – Clerk expenses for ink - £16.98
 - Cheque 585 – Dalc course - £60
- Expenditure noted
 - Standing Order – Clerk Pay - £157.05 for January
- New income noted:
 - Interest – 23p

12. Correspondence:

- Heritage Lottery Fund Consultation: Strategic Funding Framework 2019-2014 was noted
- Northwood&Tinkersley in Bloom application – it was agreed this could be something to ask residents about. Clerk
- Clean Up Project application – apply to rake the wildflower meadow and tidy up paths in the village. Clerk
- Area Community Forums were noted:
 - Wednesday 7 February 2018, 7 pm – Henmore Suite, McMurtry & Harding veterinary practice, Clifton Road, Ashbourne, DE6 2DH
 - Wednesday 14 February 2018, 7 pm – Agricultural Business Centre, Bakewell, DE45 1AH

13. Feedback from Meetings and Training – None

14. For information

- 2018 – DDDC Chairman's Community Awards
- Adoption of the Derbyshire Dales Local Plan
- Proposed Changes to the Derbyshire Dales Self and Custom Build Register Consultation
- TV Programme hoping to speak to Grandparents

15. DALC Circulars (all circulated by email):

- Circulars 1& 2 2018: Index of most important elements of 2017 Circls. - GDPR - We're here for you - HR & Appraisal Training - Annual Governance & Accountability Return
- Circular 15-2017 - External Audit 17-18 - Transparency Fund - GDPR - Pay Offer 18-20 - HR Update - Bird Flu - Civic Voice Design Awards - Community Infrast. Levy - New Angling Grant - Disposal of furniture - DALC Office Christmas Closure

16. Reading (circulated by email):

- Derbyshire County Council - Local List
- 2018 DDDC Spending Plans
- Planning notices
- Derbyshire Police and Crime Panel Newsletter
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Police Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Tea Room on Dale Road - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND –

- | | |
|-------------------------------|-----------------------------------|
| • 21 st March 2018 | • 12 th September 2018 |
| • 16 th May 2018 | • 31 st October 2018 |
| • 11 th July 2018 | • 5 th December 2018 |

NORTHWOOD&TINKERSLEY PARISH COUNCIL
Bank Rec. As at 23rd January 2018

	NatWest Current £	NatWest Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2015	1,881.12	3,006.66	4,887.78	
plus : receipts	4,500.00	0.40	4,500.40	
less : payments	-3,080.87		-3,080.87	
unpresented items	0.00		0.00	
	<u>3,300.25</u>	<u>3,007.06</u>	<u>6,307.31</u>	0.00
Unpresented chqs	441.08	0.00	441.08	
Unpresented receipts	0.00	0.00	0.00	
Balance	<u>3,741.33</u>	<u>3,007.06</u>	<u>6,748.39</u>	
Bank : Current A/C - 05/09/17	3,741.33		3,741.33	
Deposit A/C - 05/01/18	0.00	3,007.06	3,007.06	
	<u>3,741.33</u>	<u>3,007.06</u>	<u>6,748.39</u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

_____ Date

Signed by Chairman

_____ Date

NORTHWOOD&TINKERSLEY PARISH COUNCIL		Monthly Budget Year to Date at 23/01/18			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2017 - 2018		10					
Date	23rd January 2018	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	10	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	1,652.33	1,242.50	(409.83)	2,100.00	1,491.00	(609.00)
	Clerk's expenses and home office contribution	100.00	0.00	(100.00)	100.00	0.00	(100.00)
	Training	60.00	0.00	(60.00)	0.00	0.00	0.00
	Audit fees	25.00	66.67	41.67	80.00	80.00	0.00
	Room hire	45.00	133.33	88.33	135.00	160.00	25.00
	Subscription DALC	201.83	250.00	48.17	300.00	300.00	0.00
	Website maintenance	40.75	166.67	125.92	200.00	200.00	0.00
	Insurance	280.00	220.83	(59.17)	280.00	265.00	(15.00)
	Stationery, Printing and Adverts	575.96	833.33	257.37	1,000.00	1,000.00	0.00
		2,980.87	2,913.33	(67.54)	4,195.00	3,496.00	(699.00)
	Playing Field						
	Maintenance	0.00	166.67	166.67	200.00	200.00	0.00
	Safety Inspection	0.00	541.67	541.67	650.00	650.00	0.00
	Grass cut	100.00	708.33	608.33	850.00	850.00	0.00
	Rent	0.00	0.00	0.00	0.00	0.00	0.00
		100.00	1,416.67	1,316.67	1,700.00	1,700.00	0.00
	Misc						
	Bench - maintenance	0.00	0.00	0.00	0.00	0.00	0.00
	Grit Bins and salt refills	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	0.00	0.00	0.00	0.00	0.00
	Bus Shelter	0.00	0.00	0.00	0.00	0.00	0.00
	Donations	0.00	0.00	0.00	0.00	0.00	0.00
	Election Costs	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
	S137 Grants						
	S137 grants	0.00	333.33	333.33	400.00	400.00	0.00
		0.00	333.33	333.33	400.00	400.00	0.00
	Total Payments	3,080.87	4,663.33	1,582.46	6,295.00	5,596.00	(699.00)
	VAT	0.00	0.00	0.00	100.00	100.00	0.00
	Total Payments after VAT	3,080.87	4,663.33	1,582.46	6,395.00	5,696.00	(699.00)
RECEIPTS		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Bank Interest	0.40	20.83	(20.43)	25.00	25.00	0.00
	Grant	0.00	0.00	0.00	0.00	0.00	0.00
	Minor Maintenance Grant	0.00	237.50	(237.50)	285.00	285.00	0.00
	Misc	0.00	0.00	0.00	0.00	0.00	0.00
	Vat	0.00	83.33	(83.33)	100.00	100.00	0.00
	Total Receipts before precept	0.40	341.67	(341.27)	410.00	410.00	0.00
	Precept	4,500.00	3,750.00	750.00	4,500.00	4,500.00	0.00
		4,500.40	4,091.67	408.73	4,910.00	4,910.00	0.00
		1,419.53	-571.67	1,991.20	-1,485.00	-786.00	-699.00

Asset Register

Items		Value	Insured
2 bus shelters	A6		
Grit Bin	Dungreave Avenue		
Bench	Top of Northwood Lane		
Bench	End of Thornccliffe Avenue		
Bench	Top of Cote Hillock (opposite Tinkersley Lane)		
Bench	Bottom of Northwood Lane (opposite the Shalimar car park)		
Bench	Bottom of Northwood Lane (at Southbound bus stop)		
Laptop	Clerk		
Printer	Clerk		
Laminator	Clerk		
TOTAL		£6,000 £	-